

Ratepayer/Customer Details:			
Surname/Company Name:			
Given Names:			
Current Postal Address:			
Email Address/s			
Phone:		Mobile:	
By submitting this request, you are choosing to receive your rate notices by email instead of post. Rate notices cannot be sent by both methods.			
Property Details:			
Assessment No.		Property Address	
Authorisation to Email Rate Notice/s (In instances of co-ownership, all owners MUST sign)			
I/we authorise Maranoa Regional Council to email my rate notice/s to the email address provided in accordance with the following Terms and Conditions:-			
Terms and Conditions - By completing and returning this form you are providing consent to Council to provide your rate notice electronically pursuant to section 108 of the <i>Local Government Regulation 2012 (Qld)</i>. The provision of this information/documentation electronically complies with the <i>Electronic Transactions (Queensland) Act 2001</i>. - The information provided by you is solely for the purpose of delivery of your rate notice by electronic mail. The way in which Council manages personal information is governed by the <i>Information Privacy Act 2009 (Qld)</i>. - You must be the registered owner of the property to receive the rate notice by email. - All notices will be sent as a PDF document attached to an email. - Any changes to your email address will require this form to be completed. - Requests to stop receiving rate notice by email must be received in writing and signed by all owners. - If you choose to stop receiving rates notices by email, it is your responsibility to contact Council. - If electronic mail is returned undeliverable, notices will be posted to you at your last advised postal address. - If two or more consecutive undeliverable messages occur, Council may cancel your request to email rate notices. - If multiple owners, it is not Council's responsibility to send notices to more than one owner. - This form does not replace the Change of Customer Details Form.			
Signature		Date	Signature
Important Notice: Privacy Statement			
Council will use any personal information provided in this Form for the intended purpose only, or for any other secondary purposes allowable under the <i>Information Privacy Act 2009 (Qld)</i> . Council is authorised to collect this information in accordance with the <i>Local Government Act 2009 (Qld)</i> and other Local Government Regulations/Acts as necessary. Your personal information is only accessed and controlled by persons within Council appropriate authorisations to do so.			
Lodgement of Application:			
Post	Maranoa Regional Council PO Box 620, Roma Q 4455		
Email	council@maranoa.qld.gov.au		
Deliver to Council Customer Service Centres			
Roma – Cnr Bungil & Quintin Streets		Mitchell – 100 Cambridge Street	Surat – 73 Burrowes Street
Injune – 32 Hutton Street		Yuleba – Stephenson Street	Enquiries: 1300 007 662
Processing (Office Use ONLY):			
Date Processed			Processing Officer
Trim Doc No.			
Completed forms to be TRIMMED to SF19/472 and actioned to Rates .			