

Maranoa Regional Council Events Calendar

Terms and Conditions

Purpose

The purpose of the Maranoa Regional Council events calendar is to provide a centralised and comprehensive platform that showcases events that are taking place around the Maranoa. It aims to be a go-to resource where residents, visitors, and event organisers can easily access and share information about all publicly accessible events happening in the region.

The content of the Maranoa Regional Council events calendar will be used to create promotional materials to advertise the events happening in region across Council channels.

Event Calendar Guidelines

- Events must meet the eligibility criteria outlined below.
- You must ensure all event details are accurate and up to date when submitting your event.
- The event organiser is responsible for updating any changes to their event promptly.
- You must submit your event at least four weeks before the event date to allow time for review and approval.
- Events can only be submitted up to 12 months before the event date.
- The event must not promote illegal, unsafe, or discriminatory activities.
- Council may reject events that do not meet these guidelines or are deemed unsuitable for the event calendar.
- Approved events may also be promoted through other Council channels (e.g., newsletters, social media) at Council's discretion
- Ineligible events include, but are not limited to:
 - Events promoting political parties, candidates, or campaigns.
 - Events conflicting with Council values or policies.
 - Private or invitation-only events.
 - Events involving illegal activities or unsafe behaviours.
 - Corporate or administrative events (e.g., AGMs, board meetings).
 - Recurring sporting fixtures.

Event Eligibility

- Events must occur within the Maranoa Regional Council local government area.
- Events must be open to or relevant to the general Maranoa community and/or visitors.
- Necessary permits, licences, or insurances must be secured or applied for before submitting the event.
- Events must be one-off or held no more than once a month.

Maranoa Regional Council Events Calendar

Terms and Conditions (cont..)

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- Events must meet the eligibility criteria.
- All submissions are subject to review and approval by Maranoa Regional Council. Council reserves the right to:
 - Edit event descriptions for clarity, length, or appropriateness.
 - Decline submissions that do not meet guidelines or eligibility criteria.
 - Remove events from the calendar at its discretion. Council reserves the right to cancel, modify, reschedule or remove an event at any time, for any reason, without notice.
- By submitting an event, you grant Council a non-exclusive, royalty-free licence to use, reproduce, and publish event details and promotional materials for promotional purposes.
- Artwork/imagery received during event submission that fails to meet the recommended specifications may be modified without notice. Council reserves the right to modify or reject designs for any reason. Council will not be held liable for any loss or costs resulting from, or associated with, commissioning design services for designs.
- Should an event incur changes to its original submission:
 - Community Groups agree to immediately notify Council of or make amendments to their submission for any changes to the event, including but not limited to name, date, time, location, cost or other information relevant to event. Failure to notify of changes may result in the removal of the event from the events calendar.
 - By submitting an event to the events calendar, Community Groups agree to immediately notify Council of any errors contained within the information submitted for the event as it appears on the events calendar. Failure to notify of changes may result in the removal of the event from the event calendar.

Event promotion

- All events that meet the guidelines and eligibility criteria are promoted by being listed on the Maranoa Events Calendar.
- Council may choose to highlight certain events in its marketing and promotional activities.
- Priority will be given to events that:
 - Align with Council values.
 - Council's Corporate Plan 2023–2028 or Operational Plan 2025/26.
 - Are supported by Council through sponsorship or in-kind assistance.