

Need help?

If you're unsure about anything or need assistance with your application, please contact your Local Development Officer:

ldo@maranoa.qld.gov.au | ☎ 1300 007 662

Before You Begin

Maranoa Regional Council's Community Grants Program supports eligible not-for-profit organisations to deliver projects that benefit the local community, such as:

- **Facility upgrades** – repairs, extensions, or improvements to community buildings and spaces.
- **Purchase of equipment** – tools, furniture, technology, or items to support community activities.
- **Community workshops** – training, education, or events that build local skills and connections.
- **Local programs or services** – projects, activities, or initiatives that benefit the wider community.

Applications are accepted during scheduled funding rounds. Assessment and approval timeframes will vary depending on the size and type of request. For full details, please see the *Community Grants and Events Assistance Policy*.

Submitting Your Application

Please send your completed application and all required attachments to:

council@maranoa.qld.gov.au

Part 1: Application Summary	
Applicant name	
Organisation	
Email address	
Phone number	
Postal Address	
Is your Organisation not-for-profit	<input type="checkbox"/> Yes <input type="checkbox"/> No
Organisation status	<input type="checkbox"/> Incorporated Legal Entity (Incorporated Association) <input type="checkbox"/> Charitable institution <input type="checkbox"/> Community organisation with a minimum of 5 years operation <input type="checkbox"/> Auspiced by an eligible organisation (complete Part 2)
Does your organisation have an ABN?	ABN Number: NO – Please complete a Supplier Statement Form.

If you are not being auspiced by another organisation, go to Part 3.

Part 2: Auspicing Organisation's Details

Organisation's Name	
Is the organisation registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> ABN
Contact Person	
Contact number	
Email Address	

Part 3: Summary of Project

Please select the category that best describes your project. <i>Please refer to the Community Grants, Event Assistance and Non-Financial Assistance</i>	<input type="checkbox"/> Community Development <input type="checkbox"/> Community Programs & Services <input type="checkbox"/> Culture & Heritage <input type="checkbox"/> Sport & Recreation <input type="checkbox"/> Environment <input type="checkbox"/> Economic Development	
Project Name		
Project Details – what, when, where, how.	What: When: Where: How:	
Dates	Start:	End:
Location of Event/Activity		
Total Cost of Event / Activity		
Requested amount		

Small Grant Application Form

<p>If your project involves a facility upgrade or development, have you consulted with Council's Building and Planning team (e.g. through a pre-lodgement meeting) to understand legislative requirements?</p>	<p><input type="checkbox"/> Yes – Please provide a short summary of your discussions and attach copies of any relevant approvals or permits.</p> <p><input type="checkbox"/> No – We recommend contacting Council's Building and Planning team to confirm compliance before works begin.</p>
<p>If your project is on Council-owned land or facilities, please attach a letter or email of support confirming approvals for the development.</p>	

Part 4: Description

<p>What benefits will this event or project bring to the Maranoa community?</p>	
<p>How does your project align with the grant category you selected?</p>	
<p>Will your project involve or support other community groups? If so, how?</p>	
<p>How will your organisation acknowledge Council's funding support?</p>	

Part 5: Program Information

<p>Estimated attendance</p>	
<p>Target Demographic/s</p>	
<p>Event entry fee</p>	

Small Grant Application Form

Part 6: Project Budget

Organisation's Financial Contribution	
Volunteer contribution (<i>\$41 per hour x number of hours x number of volunteers</i>)	
Other event sponsors	
Is your organisation registered for GST?	<input type="checkbox"/> Yes <input type="checkbox"/> No

You must provide copies of quotes for any item exceeding \$1000.

Income Source	Amount (Ex GST)	Amount (Inc GST)
Total income	\$	\$

Expenditure Description	Cost (Excl GST)	Cost (Inc GST)	Amount Requested from Council (Whole amounts only)
Total expenditure	\$	\$	\$

Part 7: Additional Information	
Have you received any other financial or in-kind assistance from Council recently?	<input type="checkbox"/> Yes – Please elaborate. <input type="checkbox"/> No
Has your previous support been acquitted?	<input type="checkbox"/> Yes <input type="checkbox"/> No – Why?
Is a copy of your Public Liability Insurance Certificate attached?	<input type="checkbox"/> Yes <input type="checkbox"/> No – You must provide a copy.
Have you attached quotes for items exceeding \$1000?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Part 8: Signature required

This section must be completed by an authorised representative of the organisation (e.g. President, Treasurer, Secretary, or Committee Member).

Name:	Position:
Signature:	Date:

Please submit a copy of your completed application form by 5pm on the due date to council@maranoa.gld.gov.au addressed to the Local Development Officer team.

Deliver to Customer Service Centres:

- Roma – Cnr Bungil & Quintin St
- Mitchell – 100 Cambridge St
- Surat – 73 Burrowes St
- Injune – 32 Hutton St
- Yuleba – 20 Stephenson St