

Display this on the fridge or in the pantry. Provide copies to household members, relevant friends, family and neighbours and keep a copy in your emergency kit.

CONTACT INFORMATION	
Householder contact details	
Name	Number
Name	Number
Name	Number
Name	Number
Evacuation destination	
Place to meet	
Address	
Phone number	
Email address	
Out of town emergency contact	
Name	
Address	
Phone number	
Email address	
Emergency contacts	
Storm damage and rising flood water - SES	132 500
Life threatening emergencies Police - Fire - Ambulance	Triple zero (000)
Local council	
Doctor/hospital	
Insurance supplier	
Medical conditions	Essential medication /dosage
Pets	Special needs

ACTIVATION / EVACUATION	
Vehicle registration	Our strongest room is
Main service supplies	Location/switch off
Electricity	
Gas	
Water	
Emergency plan activation	
<input type="checkbox"/> Contact all householders	<input type="checkbox"/> Tune into warnings
<input type="checkbox"/> Check on our neighbours	<input type="checkbox"/> Shelter in our strongest room (unless instructed to evacuate)
<input type="checkbox"/> Locate emergency kit	
<input type="checkbox"/> Make final preparations	
Evacuation checklist	
Prior to evacuation	When evacuating
<input type="checkbox"/> Ensure vehicle is full of fuel	<input type="checkbox"/> Pack emergency kit, evacuation kit , a copy of our emergency plan , important documents and valuables, medications and water supplies.
<input type="checkbox"/> Know the location of our evacuation meeting place	<input type="checkbox"/> Contact our out of town emergency contact before we leave and once we arrive at our evacuation destination
<input type="checkbox"/> Know the preferred evacuation routes	<input type="checkbox"/> Turn off mains supply for power, gas and water
<input type="checkbox"/> Check on our neighbours	<input type="checkbox"/> Secure and lock our home and proceed to our predetermined evacuation destination
If flooding or storm surge is imminent	
<input type="checkbox"/> Sandbag internal drains and toilets to prevent backwash	<input type="checkbox"/> Store electrical items off the ground

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