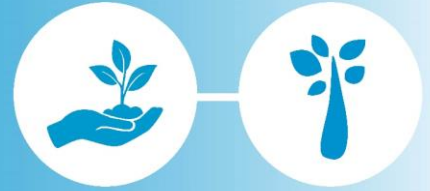


# TRAINEESHIP INFORMATION KIT



## TRAINEE - HORTICULTURE -

### Yuleba / Wallumbilla

**Applications close: 5pm Monday, 10 January 2022**

Maranoa Regional Council is offering an opportunity for a trainee to kick start their career and build their knowledge, skills and experience in a supportive and friendly workplace. As a Horticulture Trainee you'll get the opportunity to complete a Certificate II in Horticulture and be provided with real on the job training.

- ✓ **Do you like working outdoors and don't mind getting your hands dirty?**
- ✓ **Keen to learn how to safely operate and maintain small plant and equipment?**
- ✓ **Is the presentation of your community important to you?**
- ✓ **Do you have numeracy, literacy and computer skills?**
- ✓ **Love working as part of a team?**
- ✓ **Like helping people and problem solving?**
- ✓ **Can you multi-task, prioritise and manage your time effectively?**
- ✓ **Do you have a strong commitment to complete a 12 month traineeship?**

**If you answered yes to all the above – apply today!**

#### What you'll be doing:

- A wide range of gardening and maintenance tasks including mowing, planting, weed control, watering etc.
- Assisting with landscaping construction tasks e.g. irrigation systems, concreting
- Maintaining the presentation of the town and surrounds including litter, debris and plant waste removal
- Operating and maintaining a broad range of small plant and equipment
- Assisting with cemetery operations
- Assisting team members with the delivery of Council programs, activities and events
- Completing a Certificate II in Horticulture

#### What we can offer:

- Meaningful on the job learning and practical experience
- Welcoming, friendly and supportive team members
- A safe working environment
- Salary as per the Training Wage Award 2012
- Certificate II in Horticulture
- A kick start to an exciting career in local government
- 12 month traineeship

## Looking for a career opportunity?

### Keen to earn while you learn?

### Have you considered a traineeship with Maranoa Regional Council?

#### ELIGIBILITY

You must be:

- Aged 15 years and over
- An Australian citizen or a person with a permanent residency visa.

You must NOT:

- hold a qualification in the same field or in a field related to that of the proposed traineeship
- have a qualification that is equal to or higher than the qualification you will receive by undertaking the traineeship.

Applicants from the following groups are encouraged to apply:

- Young people (aged 15-24)
- Long-term unemployed job seekers
- Aboriginal and Torres Strait Islander people
- Mature-age job seekers (45 years or older)
- Migrants and refugees from culturally and linguistically diverse backgrounds
- People with disability or impairment
- Displaced workers
- Women re-entering the workforce.

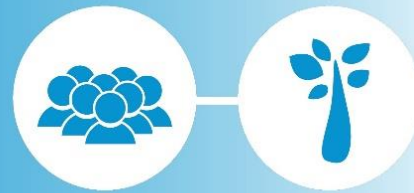
#### HOW TO APPLY

- Submit your application (by uploading your Resume and Cover Letter) online at [www.maranoa.qld.gov.au/careers](http://www.maranoa.qld.gov.au/careers) by the closing date.

For more information, please call Council's Organisational Development & Human Resources team on 1300 007 662.

# POSITION DESCRIPTION

## Trainee - Horticulture



### About the position

#### Profile

Position title	Trainee - Horticulture
Position number	1032
Department	Bendemere Engineering
Current location	Yuleba / Wallumbilla
Classification	Training Wage Award State – 2012 – Level C, / Maranoa Regional Council Certified Agreement 2019
Reports to	Overseer Bendemere
Date last reviewed	23 November 2021

#### Purpose

This role provides professional work experience aligned to the horticulture course while contributing to the delivery of required service level standards for various teams within Council's Engineering Department such as Town and Surrounds.

Under the guidance and direction of the Overseer and Team Leaders, the Trainee will develop skills, knowledge and experience associated with horticulture activities by:

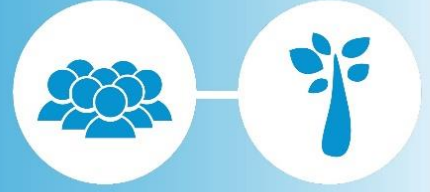
- Providing general labour support
- Operating various mobile plant / handheld power tools
- Completing a Certificate II in Horticulture

#### Key responsibilities

- **Town and asset maintenance**
  - Contribute to the mowing, weed control, irrigation and landscaping of open spaces, vacant land, parks and gardens and town entrances within Yuleba / Wallumbilla and surrounds
  - Undertake maintenance tasks for public facilities and assets
  - Operate a variety of handheld power tools and machinery as per the Original Equipment Manufacturer (OEM) specifications and Council's policies and procedures
- **Certificate II in Horticulture**
  - Actively participate in the course as scheduled
  - Successfully complete all assessment tasks and other course requirements within allocated timeframes
  - Undertake on the job training in the workplace and achieve work outcomes as directed

# POSITION DESCRIPTION

## Trainee - Horticulture



- **Other**

- Undertake duties within the skill level, competence, and training, consistent with the applicable level within the Award, in any area of Council as required
- Assume the accountabilities and responsibilities as per the relevant role dimensions and delegations for the position
- Demonstrate a strong commitment to Maranoa Regional Council's values and team goals

### Our values

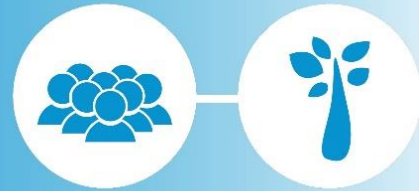
- ✓ Striving for excellence
- ✓ Being respectful
- ✓ Showing empathy
- ✓ Ensuring honesty
- ✓ Providing transparency
- ✓ Encouraging innovation and efficiency
- ✓ Demonstrating accountability
- ✓ Ensuring the safety of our teams and community
- ✓ Thinking about today and tomorrow

### Our teams' goal

- ✓ **Quality** in our services and projects
- ✓ **Safety** of our teams and community
- ✓ Management of our natural and built **Environment**
- ✓ **Affordability** of our current and future communities

# POSITION DESCRIPTION

## Trainee - Horticulture



### About the person

#### Qualifications and licences

To be successful you will need to demonstrate that you will be able to meet the below mandatory requirements for the role:

- Current C (Car) Class Driver Licence
- General Construction White Card

Although not mandatory, the below qualifications and licences are considered beneficial to the role:

- AC/DC Chemical Accreditation (Certificate / Licence)

#### Required skills and experience

To be successful in this role you will have:

- Ability to meet the eligibility requirements as outlined in the Traineeship Information Kit
- Sufficient language, literacy, and numeracy skills to complete the required online course work for Certificate II in Horticulture
- Ability to seek and accept constructive advice and direction from mentors and more experienced colleagues
- Self-motivation and willingness to take responsibility for own development and learning needs
- Ability to perform manual handling and labouring duties for extended periods in direct sunlight, working in difficult terrain, walking on uneven ground, prolonged sitting whilst operating plant / machinery hand and foot controls
- Demonstrated interest in the horticulture field
- Ability to demonstrate a strong commitment to Maranoa Regional Council's values and team goals