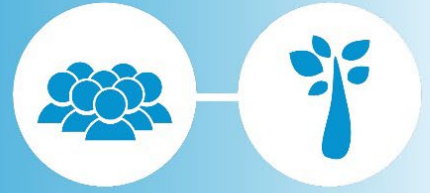


# APPLICATION PACKAGE

Mechanic (0726) (Mitchell)

(SF21/365)



## About:

- Mitchell, QLD
- Full time / 38 hours per week
- *Queensland Local Government Industry Award (Stream C) / Maranoa Regional Council Certified Agreement 2019*
- 5 weeks annual leave
- Fortnightly RDO's
- Salary Sacrifice Facilities
- Allowances and penalty rates as per the Award

## Purpose:

Provide plant, vehicle and equipment servicing and repairs to ensure that Council's plant fleet is safe, fit for purpose and operating at optimum efficiency.

## A strong candidate for this role will have:

To be successful you will need to demonstrate that you will be able to meet the below mandatory requirements for the role:

- Current C (Car) Class Driver Licence
- Certificate III in either Diesel Engine Technology, Heavy Commercial Vehicle, Mechanical, Automotive Technology or equivalent.
- General Construction White Card
- HR (Heavy Rigid) Class Driver Licence (Desirable)
- High Risk Work Licence – Forklift (Desirable)
- Recognised competencies in MiG, Arc and/or Oxy Welding (Desirable)
- Current Confined Spaces and Gas Test Atmosphere certification (Desirable)
- First Aid Certificate (Desirable)

## To apply:

Upload your application (including Covering letter & Resume) to Council's website [www.maranoa.qld.gov.au/careers](http://www.maranoa.qld.gov.au/careers)

Should you prefer submitted a hard copy application, please visit one of Council's Customer Service Centres or contact Council's Recruitment Team for more information.

## For more information:

Website: [www.maranoa.qld.gov.au](http://www.maranoa.qld.gov.au)

Telephone: 1300 007 662

# POSITION DESCRIPTION

## Mechanic (0726)



### About the position

#### Profile

Position title	<b>Mechanic</b>
Position number	0726
Department	Booringa Directorate (Mitchell, Amby, Mungallala and Surrounds)
Current location	Mitchell
Classification	<i>Queensland Local Government Industry Award (Stream C) / Maranoa Regional Council Certified Agreement 2019</i>
Reports to	Team Leader – Workshop (Booringa) (0404)
Date last reviewed	18 February 2022

#### Purpose

Provide plant, vehicle and equipment servicing and repairs to ensure that Council's plant fleet is safe, fit for purpose and operating at optimum efficiency.

Under the general direction and supervision of Team Leader – Workshop (Booringa).

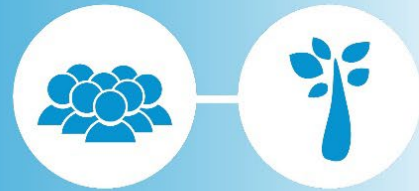
#### Key responsibilities

##### Workshop Operations

- Conduct scheduled servicing and preventative maintenance for Council's plant fleet and equipment to ensure they are available for use when required and reduce downtime
- Undertake mechanical repairs and maintenance of Council's plant, vehicles, and equipment, including diagnosis of problems, repairs and testing diesel and petrol engines, basic automotive electrical and basic hydraulics systems
- Attend offsite vehicle and plant breakdowns to complete mobile work across the Maranoa region as required
- Minimise costs by using warranty (where possible) and evaluating cost effective service and parts options without compromising operations and efficiencies
- Perform basic welding repairs to Council's plant and equipment
- Safely operate a variety of handheld power tools and machinery
- Monitor and maintain functionality of workshop equipment by following operating instructions, troubleshooting breakdowns, maintaining supplies, performing preventive maintenance, and reporting faulty tooling and equipment
- Ensuring the workshop is a safe, clean and productive workspace

# POSITION DESCRIPTION

## Mechanic (0726)



- Assist in training staff, including apprentices, trainees and other non-trade qualified employees to develop work skills and increase efficiency
- Identify and support continuous improvement in work practices

### Plant Operations

- Safely operate the plant, vehicles & equipment as per the Original Equipment Manufacturer (OEM) instructions, specifications and Council's policies and procedures.

### Workshop documentation and plant records

- Completion of relevant Integrated Maranoa Management System (IMMS) forms and checklists
- Update plant service and maintenance details in Council's plant management system
- Ensure correct accounting for labour, equipment, and material by maintaining accurate up-to-date records as required e.g., timesheets
- Maintain plant records as per Council's Integrated Maranoa Management System (IMMS) and plant management policies and procedures including Prestart checklists, Plant Defect Reports, Hazard Identification Reports and Vehicle Incident Reports

### Other

- Undertake duties within the skill level, competence, and training, consistent with the applicable level within the Award, in any area of Council as required
- Assume the accountabilities and responsibilities as per the relevant role dimensions and delegations for the position
- Demonstrate a strong commitment to Maranoa Regional Council's values and team goals:

### Our values

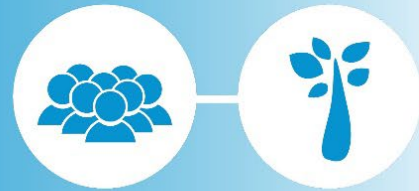
- ✓ Striving for excellence
- ✓ Being respectful
- ✓ Showing empathy
- ✓ Ensuring honesty
- ✓ Providing transparency
- ✓ Encouraging innovation and efficiency
- ✓ Demonstrating accountability
- ✓ Ensuring the safety of our teams and community
- ✓ Thinking about today and tomorrow

### Our teams' goal

- ✓ **Quality** in our services and projects
- ✓ **Safety** of our teams and community
- ✓ Management of our natural and built **Environment**
- ✓ **Affordability** of our current and future communities

# POSITION DESCRIPTION

## Mechanic (0726)



### About the person

#### Qualifications and licences

##### Mandatory qualifications and licences

To be successful you will need to demonstrate that you will be able to meet the below mandatory requirements for the role:

- Current C (Car) Class Driver Licence
- Certificate III in either, Diesel Engine Technology, Heavy Commercial Vehicle, Mechanical Technology, Automotive Technology or equivalent.
- General Construction White Card

##### Desirable qualifications and licences

Although not mandatory, the below qualifications and licences are considered beneficial to the role:

- HR (Heavy Rigid) Class Driver Licence
- High Risk Work Licence – Forklift
- Recognised competencies in MiG, Arc and/or Oxy Welding
- Current Confined Spaces and Gas Test Atmosphere certification
- First Aid Certificate

#### Required skills and experience

To be successful in this role you will have:

- Certificate III in either, Diesel Engine Technology, Heavy Commercial Vehicle, Mechanical Technology, Automotive Technology or equivalent
- Appropriate language, literacy, numeracy to manage the professional requirements of a tradesperson in a progressive workshop environment.
- Appropriate ability to use online platforms for corporate workplace development
- Reliable and self-motivated to take responsibility for own development needs and learning
- Ability to seek and accept constructive advice from more experienced colleagues
- Able to effectively communicate verbally face to face
- Ability to demonstrate a strong commitment to Maranoa Regional Council's values and team goals