



ROMA REGIONAL COUNCIL

MINUTES OF THE GENERAL MEETING OF ROMA REGIONAL COUNCIL HELD AT THE ADMINISTRATION CENTRE, ROMA ON 10 DECEMBER 2008 COMMENCING AT 9.00AM

ATTENDANCE

Mayor, Cr. R. S. Loughnan chaired the meeting with, Cr. J C Baker, Cr. J P Bartels, Cr. J L Chambers, Cr. R J Denton, Cr. M L Price, Cr. W S Wason Cr. J S Watson, Chief Executive Officer - Stuart Randle, Director Operations – Andrew Byrnes, Director Corporate Services - Martin Cookson, Director Community Services – Tony Klein, Director Planning & Environment – Rob Hayward, Melissa Wathen – Manager Social Services, Kelly Rogers Minutes Officer in attendance.

GUESTS

Lou Scarpato member of the Local Government Planning Alliance.
Dennis Summerfeld representing Murray-Darling Maranoa Balonne Catchment.
Ross Alcorn and Rob Leeds of the Department of Local Government.
Josh Paffey and Jared Timbs representing McInnes Wilson.
Andrew O'Brien representing GHD.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.08 am.

APOLOGIES

Resolution No. GM.286.08
Moved Cr Denton **Seconded Cr Chambers**

That apologies be received and leave of absence granted for Cr. Tom Hartley for this meeting.

CARRIED

PRESENTATION

Lou Scarpato, member of the Local Government Planning Alliance provided Council and overview of current planning issues for the Roma Regional Council. He and the Director of Planning & Environment are currently working together on the identification and management of developments that are deemed to be non-compliant. Non compliance being identified as developments where an application has not been received by Council, or application procedures have not been adhered to, or the intended purpose of use has changed over a period of time. Discussion focused on developments located in areas currently zoned as 'Rural Residential' or 'Light Industry.' Lou Scarpato recommended Council begin to consider future planning and development corridors for the region. He also provided a brief on development applications he is currently processing on behalf of Council for presentation at a future meeting.

Cr. Price entered the Council chambers at 9.20am.

Cr Watson enquired on progressing the Regions Planning Scheme and standardisation of building and development application conditions.



PRESENTATION

Josh Paffey and Jared Timbs representing McInnes Wilson, and Andrew O'Brien representing GHD provided Council an update on developments in relation to the proposed saleyards in Roma and further information for Council's consideration with respect to the Coal Seam Gas Industry.

PRESENTATION

Dennis Summerfeld, representing the Murray-Darling Maranoa Balonne Catchment provided Council a brief update on the groups progress and outlined their focus in protecting the basin and industries, such as agriculture, that are reliant upon the flow of water. Dennis also discussed Council's representation on Queensland Murray Darling Committee and the implementation of Wash down Facilities for the Region.

Action:
It was requested that the CEO investigate the number of licences in our Council for the 'water buy back scheme.'

Responsible Officer	CEO
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PRESENTATION

Melissa Wathen, Manager Social Development provided Council a presentation pertaining to Regional Aged Care Services available to the community.

- Packages discussed included:
- *Home and Community Care
 - *Community Aged Care Packages
 - *National Respite for Carer's Program

Council was provided a detailed handout of each program for review.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS

COUNCIL ADJOURNED FOR MORNING TEA AT 10:25AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS

COUNCIL RETURNED FROM MORNING TEA AT 11:08AM

CONFIRMATION OF MINUTES

Resolution No. GM.287.08
Moved Cr. Chambers **Seconded Cr. Watson**

That the minutes of the General Meeting (16-26.11.08) held on 26th November 2008 as amended be confirmed.

CARRIED

Cr. Chambers requested the spelling of a road be amended to state 'Womblebank' Road. This reference is found of Page 4, point 1 of the segment titled 'General Business.'

Cr. Chambers requested resolution number GM.285.08 be amended to state the following:



That Council approve the following local concession fees and charges for the Injune Hall:	
Hall (including Air-conditioning) -	\$60.00 per Day
Hall (including Air-conditioning) -	\$10.00 per Hour (min. 2hrs)
Hall (including Kitchen, Supper Room & Air-conditioning) -	\$110.00 per Day
Hall (including Kitchen, Supper Room & Air-conditioning) -	\$13.00 per Hour (min. 2hrs)
Kitchen (including Supper Room & Air-conditioning) -	\$50.00 per Day
Kitchen (including Supper Room and Air-conditioning) -	\$8.00 per Hour (min. 2hrs)

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ADOPTION OF REPORTS & MINUTES OF COMMITTEE MEETINGS

Resolution No. GM.288.08 Moved Cr. Baker	Seconded Cr. Bartels
That the minutes of the Committee Meeting Report held on 3 December 2008 be received and adopted.	
CARRIED	

BUSINESS ARISING FROM COMMITTEE MEETING REPORT

There was no business arising from the minutes.

BUSINESS

REPORTS

Item Number: 17-01-Community Services **File Number:** N/A
SUBJECT HEADING: FORMATION OF REGIONAL ARTS DEVELOPMENT COMMITTEE
Author and Officer's Title: Barbara Cooper, Regional Arts & Culture Coordinator

***Executive Summary:** Following council amalgamation all previous RADF committees were disbanded and a new regional committee is required to assess applications for funding and distribute the Arts Queensland RADF allocation for the Roma Regional Council area.*

Resolution No. GM.289.08 Moved Cr. Watson	Seconded Cr. Chambers
That Council approve the Officer's recommendation that:	
1. A Councillor be appointed as a representative for the Roma Regional Council RADF Committee.	



2. Expressions of interest be called for RADF Committee membership, through the print media, website and personal contact with art & cultural groups throughout the region.
3. Council appoint three (3) Councillors to act as a Reference Group for the appointment of committee members

CARRIED

Resolution No. GM.290.08

Moved Cr. Baker

Seconded Cr. Denton

That Cr. Chambers be Council's appointed representative to the Roma Regional Council RADF Committee.

CARRIED

Resolution No. GM.291.08

Moved Cr. Chambers

Seconded Cr. Denton

That Council appoint Councillors' Chambers, Bartels and Baker to act as a Reference Group for the appointment of Committee Members.

CARRIED

Responsible Officer

Regional Arts & Culture Coordinator

Cr. Baker declared an interest in the following item due to her interest in purchasing St. Faiths Church and left the Chambers at 11.15am.

Item Number: 17-02-Corporate Services **File Number:** N/A
SUBJECT HEADING: REQUEST TO PURCHASE ST FAITHS CHURCH - JACKSON
Author and Officer's Title: Martin Cookson, Director Corporate Services

Executive Summary: The Jackson branch of QCWA has advised that St Faiths Church will close on December 21st 2008 and be placed on the market.

The QCWA want Council to consider purchasing the building or enter into an arrangement to secure it for future community use.

Resolution No. GM.292.08

Moved Cr. Denton

Seconded Cr. Bartels

That Council resolve to not purchase the St Faiths Church.

CARRIED

Delegated Officer

Director Corporate Services

Cr. Baker entered the Chambers at 11.21am.

Item Number: 17-03- P & E **File Number:** C12.215
SUBJECT HEADING: APPLICATION FOR MATERIAL CHANGE OF USE
Name of Applicant: Warroo Pet Foods
Location: 66 Alexander Street, Surat 4417



Author and Officer's Title: Rob Hayward, Director Planning & Environment

Executive Summary: *The applicant is seeking development approval for a Material Change of Use – Industry – Other (Pet Food Processing Plant) at 66 Alexander Street, Surat.*

Discussion:

Cr. Bartels enquired on zoning of the surrounding locations.
Cr. Baker raised for discussion hours of operation and noise level restrictions.

Resolution No. GM.293.08

Moved Cr. Watson

Seconded Cr. Wason

That Council approve the application for Material Change of Use – Industry – Other (Pet Food Processing Plant) at 66 Alexander Street, Surat, subject to the following conditions:-

Development is to be generally in accordance with the development application

- 1. The development is to be generally in accordance with the written development application, including information responses, except as modified by the following conditions of this approval or by concurrence agency conditions.**

Compliance with an environmental authority or its equivalent

- 2. If the holder of this approval does not hold or is not subject to ongoing compliance with an environmental authority for an Environmentally Relevant Activity 47 (Level 1) Pet, stock or aquaculture food manufacturing – commercially manufacturing or processing pet, stock or aquaculture food (other than an abattoir, slaughter house, rendering works, or animal glue or gelatine works), then the use of the land for the purposes of this approval is subject to all the conditions set out in Schedules of Conditions contained in the version of the environmental authority described as Licence No. WSC0405001 issued 20 January 2008 and attached to this approval. In these circumstances, references in the version of the environmental authority described as Licence No. WSC0405001 issued 20 January 2008 and attached to this approval referring to the Warroo Shire Council and to authorised persons shall refer to the Roma Regional Council, persons authorised by that Council and the successors of the Council and its authorised officers and any references to environmental protection policies in the environmental authority shall refer to the versions in force at the time this approval was granted or their successors in law.**

Design, layout and operations

- 3. All refrigeration, air-conditioning and other equipment associated with the proposed new shed and pet food processing plant should be on the opposite side of the shed to the closest neighbouring residences.**
- 4. All refrigeration, air-conditioning and other equipment associated with any other activity on the site must have acoustic structures to absorb sound on the side facing the closest neighbouring residences.**
- 5. No exhausts from the proposed new shed and pet food processing plant or other facilities are permitted facing the residences.**
- 6. Any loading dock must be located on the opposite side of proposed new shed and pet food processing plant to the closest neighbouring residences.**
- 7. The walls of the proposed new shed and pet food processing plant facing the neighbouring residences are to be insulated with material that absorbs sound.**



Item Number: 17-07-Community Services **File Number:** N/A
SUBJECT HEADING: COORDINATOR ROLES AND STAFFING LEVELS
Author and Officer's Title: Tony Klein, Director Community Services

Executive Summary: As a result of a request by Cr Baker at the Roma Regional Council Committee Meeting on 3 December 2008 is a summary of departmental coordinator roles. In addition, there is a staffing level comparison for both divisions of the department for pre/post amalgamation.

Action:
 That Council receive and note the Officers report as presented with thanks.
 CARRIED

Item Number: 17-08-Community Services **File Number:** N/A
SUBJECT HEADING: ROUTINE STATUS REPORT
Author and Officer's Title: Melissa Wathen, Manager Social Development

Executive Summary: Routine status report on operations of the Social Development Division of the Department of Community Services.

Discussion:
 Cr. Denton enquired on coverage of Councils' Youth Program for the Region; this program has initially been rolled out in Mitchell. The Director of Community Services advised he would investigate further coverage of the program in additional locations within the region.

Delegated Officer	Director Community Service
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Action:
 That Council receive and note the Officers Report as presented with thanks.
 CARRIED

Item Number: 17-09-Operations **File Number:** N/A
SUBJECT HEADING: OPERATIONS WORKS PROGRESS REPORT
Author and Officer's Title: Andrew Byrnes, Director Operations

Executive Summary: The Operations Works Progress Report provides Council with an overview of the completed, current and scheduled projects undertaken by Council's Operations Department.

Discussion:
 The Director of Operations advised the 'Plant Budget' would be presented for review at a future meeting of Council.

Aspects of the Regional Works Program and equipment pricing were further discussed.



Council moved into Committee to discuss internal staffing matters.

Resolution No. GM.297.08 Moved Cr. Bartels	Seconded Cr. Wason
That Council move ‘into committee.’	
CARRIED	

Resolution No. GM.298.08 Moved Cr. Wason	Seconded Cr. Watson
That Council move ‘out of committee.’	
CARRIED	

GENERAL BUSINESS CONTINUED

- Cr. Wason identified for investigation a number of broken bottle trees located on upper Bowen Street on the outskirts of Roma.

Delegated Officer	Director Planning & Environment
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The Director of Corporate Services was invited to provide an update of his Team’s progress.

Financial Statements were provided to Council for information purposes.

Council enquired on items posted within the ‘Cheque Register.’

PRESENTATION

Ross Alcorn and Rob Leeds representing the Department of Local Government provided Council an information briefing on the proposed 2009 Local Government Bill. A workbook was provided to Council for review and discussion throughout the presentation.

GENERAL BUSINESS CONTINUED

- Council reviewed and updated the Local Community Infrastructure Program project listing for funds allocation.
- It was requested the CEO investigate funding arrangements for Regional wash pads.

Responsible Officer	CEO
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- The CEO presented Council with proposed layout designs, received from Department of Main Roads, for the McDowall Street Roundabout to be located in Roma.

Resolution No. GM.299.08 Moved Cr. Denton	Seconded Cr. Bartels
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That Council adopt version 9.1 of the proposed roundabout layouts for the McDowall Street intersection in Roma, as provided by the Department of Main Roads.

CARRIED

- Cr. Bartels enquired the current use and arrangements for Repertory House; a subsequent report was requested by Council.

Delegated Officer

Land & Property Management Coordinator

- The Mayor informed Council that Cr. Price had been nominated and duly elected as a Director to the Western Downs Regional Development Corporation at the Group's AGM held on 8th December, 2008.
- The Mayor provided an update of matters discussed at the Sustainable Resource Communities meeting held in Moura on 4th December 2008. He indicated that there was now a degree in urgency for participating Councils to nominate priority projects in order to commence funding allocations.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the Meeting closed at 3:50pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 21 January, 2009 at the Surat Administration Centre, Surat.

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Mayor.

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Date.