



ROMA REGIONAL COUNCIL

MINUTES OF THE GENERAL MEETING OF ROMA REGIONAL COUNCIL HELD AT THE ADMINISTRATION CENTRE, INJUNE ON 26 NOVEMBER 2008 COMMENCING AT 9.00AM

ATTENDANCE

Mayor, Cr. R. S. Loughnan chaired the meeting with, Deputy Mayor, Cr. T G Hartley, Cr. J C Baker, Cr. J P Bartels, Cr. J L Chambers, Cr. R J Denton, Cr. M L Price, Cr. W S Wason Cr. J S Watson, Chief Executive Officer - Stuart Randle, Director Operations – Andrew Byrnes, Director Corporate Services -Martin Cookson, Director Community Services – Tony Klein Manager Community Services – Noela Ward, Charisse Edwards – Corporate Communications Officer, Kelly Rogers Minutes Officer in attendance.

GUESTS

Dennis Reid representing Santos and Scott Walsh of the Regional Emergency Management Team were in attendance.

WELCOME

The Mayor welcomed all present and declared the meeting open at 9.15am.

APOLOGIES

No apologies were received for the meeting.

CONFIRMATION OF MINUTES

Resolution No. GM.277.08

Moved Cr. Baker

Seconded Cr. Chambers

That the minutes of the General Meeting (15-12.10.08) held on 12th November 2008 be confirmed.

CARRIED

It was requested that Cr. Watson be included in the attendance register for this meeting.

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.

ADOPTION OF REPORTS & MINUTES OF COMMITTEE MEETINGS

Resolution No. GM.278.08

Moved Cr. Price

Seconded Cr. Chambers

That the minutes of the Committee Meeting Report held on 19 November 2008 be received and adopted.

CARRIED



BUSINESS ARISING FROM COMMITTEE MEETING REPORT

There was no business arising from the minutes.

BUSINESS

REPORTS

Item Number: 16-01-Executive Services **File Number:** N/A
SUBJECT HEADING: PENALTY UNIT INCREASE
Author and Officer’s Title: Stuart Randle, Chief Executive Officer

***Executive Summary:** Proposal for Council to opt in to the increase in the penalty unit from \$75 to \$100.*

Resolution No. GM.279.08
Moved Cr. Wason **Seconded Cr. Denton**
 That Council resolves to advise the Minister for Main Roads and Local Government that Council wishes to have the increase in the penalty unit apply to penalties issued under Council’s various Local Laws.
 CARRIED

Responsible Officer	Chief Executive Officer
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Item Number: 16-02-Human Resources **File Number:** N/A
SUBJECT HEADING: PROPOSED HUMAN RESOURCE FRAMEWORK
Author and Officer’s Title: Donald Wells, Manager Human Resources

***Executive Summary:** This report explains the HR Policy Framework and introduces NUMBER of HR Policies being the Human Resource Policy the main strategic policy in Employment Framework, an Employee Leave Policy with supporting policies on annual leave, sick leave and leave without pay. In addition to a Motor Vehicle Policy to establish procedures and guidelines for the provision of motor vehicles to Council employees and a Personnel Files Access Policy which provides the guidelines for staff to access and view their personnel files.*

Discussion:

Cr. Watson raised for discussion the process of managing the Annual Leave Policy.

Resolution No. GM.280.08
Moved Cr. Baker **Seconded Cr. Hartley**
 That Council adopt the following policies as presented:

1. Human Resource Policy
2. Employee Leave Policy
3. Annual Leave Policy
4. Sick Leave Policy
5. Leave Without Pay Policy



6. Motor Vehicle Policy
7. Personnel Files Access Policy
 CARRIED

Delegated Officer	Manager Human Resources
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Item Number: 16-03-Corporate Services **File Number:** N/A
SUBJECT HEADING: FEES & CHARGES – INJUNE HALL
Author and Officer’s Title: Tanya Mansfield, Manager Governance

Executive Summary: *The register of fees and charges adopted by Council includes two fees for the Injune Hall being a hall hire fee of \$220 (full fee) or \$121 (concession fee).*

The Manager of the Injune QGAP Office has advised that hirers of the Injune Hall have expressed interest in separate hire fees being introduced for the supper room & kitchen.

Bungil Shire Council traditionally had a fee structure in place to allow hiring of the supper room or kitchen and supper room at the Injune Hall. There is also no longer a fee in place for use of the air-conditioning in the hall.

It is recommended that separate hire fees be introduced for the supper room, kitchen and use of air-conditioning at the Injune Hall.

Discussion:
 Council discussed alternate fee structure possibilities taking into account us of air-conditioning.

The Mayor recommended the item be left on the table for further discussion at a later point during the meeting, following investigation of existing arrangements at the Amby and Mungallala locality regional halls.

<p>Action: That the matter be left on the table for further discussion following investigation of existing arrangements at the Amby & Mungallala locality regional halls.</p>

Item Number: 16-04-Operations **File Number:** N/A
SUBJECT HEADING: CONSTRUCTION OF LINK ROAD – WARREGO EQUITIES/ROMA SALEYARDS
Location: Roma Saleyards Complex, East of Roma
Author and Officer’s Title: Andrew Byrnes, Director Operations

Executive Summary: *The Director of Operations is seeking a commitment from Council’s to provide approval in principle to construct a road, linking the Roma Saleyards Complex with the neighbouring Warrego Equities subdivision.*

Discussion:
 Council discussed funding possibilities and cost estimations of the project. The Director of Operations indicated the estimated cost of constructing the road would be approximately \$300,000, this being a high standard road construction with curbing and channelling.

Potential impacts to surrounding property values was discussed, as was the strengthening of the existing Roma Saleyards.

<p>Resolution No. GM.281.08 Moved Cr. Bartels</p>	<p>Seconded Cr. Wason</p>
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REPORTS CONTINUED

Item Number: 16-06- P & E **File Number:** C12.215
SUBJECT HEADING: APPLICATION FOR MATERIAL CHANGE OF USE
Name of Applicant: Warroo Pet Foods
Location: 66 Alexander Street, Surat 4417
Author and Officer’s Title: Rob Hayward, Director Planning & Environment

Executive Summary: The applicant is seeking development approval for a Material Change of Use – Industry – Other (Pet Food Processing Plant) at 66 Alexander Street, Surat.

Zoning of Land under the Warroo Shire Council Planning Scheme: Residential

Discussion:

Cr. Baker and Cr. Bartels requested the matter be left on the table pending return of the Director of Planning & Environment, in order to gain further clarification in relation to the application.

Resolution No. GM.283.08
Moved Cr. Baker **Seconded Cr. Bartels**
That Council receive and note the officer’s report;
And,
That the matter be adjourned for further discussion upon return of the Director of Planning & Environment.
 CARRIED

Responsible Officer	Director Planning & Environment
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STATUS REPORTS

Item Number: 16-07-Community Services **File Number:** N/A
SUBJECT HEADING: ROUTINE STATUS REPORT
Author and Officer’s Title: Melissa Wathen, Manager Social Services

Executive Summary: Routine status report on operations of the Social Development Division of the Department of Community Services.

Discussion:

Cr. Watson enquired on an article published in the Courier Mail on the 15th November 2008, in relation to the Maranoa Retirement Village. The Director of Community Services provided a copy of Council’s response to this article for further discussion.

Resolution No. GM.284.08
Moved Cr. Denton **Seconded Cr. Chambers**
That Council receive and note the Officers report as presented.
 CARRIED



SUBJECT HEADING: SUSPENSION OF STANDING ORDERS

COUNCIL ADJOURNED FOR MORNING TEA AT 10:21AM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS

COUNCIL RETURNED FROM MORNING TEA AT 11:00AM

REPORTS CONTINUED

Item Number: 16-08-Corporate Services **File Number:** N/A
SUBJECT HEADING: FEES & CHARGES – INJUNE HALL
Author and Officer’s Title: Tanya Mansfield, Manager Governance

***Executive Summary:** This matter was again brought before Council for further discussion having been adjourned earlier in the meeting pending investigation into existing fee structures at the Amby and Mungallala locality regional halls.*

Resolution No. GM.285.08	
Moved Cr. Chambers	Seconded Cr. Watson
That Council approve the following local concession fees and charges for the Injune Hall:	
Hall (including Kitchen & Air-conditioning) -	\$60.00 per Day
Hall (including Kitchen & Air-conditioning) -	\$10.00 per Hour (min. 2hrs)
Hall (including Kitchen, Supper Room & Air-conditioning)	\$110.00 per Day
Hall (including Kitchen, Supper Room & Air-conditioning)	\$13.00 per Hour (min. 2hrs)
Kitchen (including Supper Room & Air-conditioning)	\$50.00 per Day
Kitchen (including Supper Room & Air-conditioning)	\$8.00 per Hour (min. 2hrs)
CARRIED	

Delegated Officer	Manager Governance
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GENERAL BUSINESS CONTINUED

- The Mayor provided an overview of his attendance at the Dalby Resource Community Summit, held on Friday 21st November 2008. He further advised representatives from many communities attended the Summit, with discussions revealing quite a significant difference in impacts to communities from the gas industry to the coal industry. Highlighted of importance was the ongoing need to monitor impacts to our smaller communities.
- The Mayor advised Council of his intention to attend the Sustainable Resource Communities meeting to be held in Moura on 4th December, 2008. Accompanied by the CEO and Cr. Hartley, discussion will focus on the funding allocation framework associated with the Sustainable Resource Communities Policy.

It was recommended attendees at this meeting also inspect Moura’s Waste Facility whilst on location.

Responsible Officer	CEO
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The Director of Corporate Services was invited to provide a progress update of his Teams' progress to date.

Director Corporate Services

- Council requested a report be provided in relation to call volumes and distribution of incoming calls across Council Customer Service locations in the region.

Delegated Officer	Director Corporate Services
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- Cr. Price enquired on the progress of providing departmental financial data which would assist Council in understanding spends against budget. The Director of Corporate Services advised this would be made available to Council early in the New Year.

Delegated Officer	Director Corporate Services
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The Director of Community Services was invited to provide a progress update of his Teams' progress to date.

Director Community Services

- Further discussion took place on the article relating to the Maranoa Retirement Village and Councils subsequent response.
- The Director of Community Services read out a letter received in relation to the State Library Services Queensland's future funding model. It was requested the Director of Community Services formulate a response to received correspondence, and provide Council a further report detailing future impacts and service delivery planning for Council Libraries within the region.

Delegated Officer	Director Community Services
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- Cr. Baker raised for discussion the matter of Stock Route permit issues. The purpose and access to the NLIS database was also discussed. It was requested the CEO check conditions are consistent for all permits issued across the Region.

Delegated Officer	Manager Environment
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SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED FOR LUNCH AT 12:20PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RETURNED FROM LUNCH AT 1:32PM



PRESENTATION

Dennis Reid representing Santos provided Council an update on progress of the Gladstone LNG Project. Discussion points included the following topics:

- Extraction & transportation methods of Coal Seam Gas
- Potential water use options
- Noise Modelling
- Social Factors – Well Being Studies
- Infrastructure impacts (with particular focus on regional roads impacted by increased heavy traffic volumes)
- Land value compensation packages

It is expected that Santos will finalise all studies feeding into the Environmental Impact Statement by the 18th December 2008. The Environmental Impact Statement is then due for release around February/March 2009.

PRESENTATION

Scott Walsh of the Regional Emergency Management Team provided Council a handout detailing the proposed structure of the Regional Local Disaster Management Group for Councils consideration.

It was determined that CEO will organise a further meeting with representatives of the Group to further discuss proposals. Once completed the proposal will be presented to council for endorsement.

Responsible Officer	CEO
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The Mayor left the Chambers with Cr. Wason taking the chair 2.22pm.

- Cr. Denton enquired on the recruitment of volunteers and Cr. Bartels enquired on proposed compensation arrangements for local controllers.

The Mayor resumed the Chair at 2.30pm.

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS
COUNCIL ADJOURNED FOR AFTERNOON TEA 2:28PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS
COUNCIL RETURNED FROM AFTERNOON TEA AT 2.44PM

GENERAL BUSINESS CONTINUED

- The Mayor identified for discussion the Australian Governments recent announcement of the Local Community Infrastructure Program. Guidelines for the programme were discussed with the funding being made available as a one-off arrangement. For 2008-2009



local councils were granted \$250 million dollars to stimulate additional growth and economic activity, of which Roma Regional Council has received a funding allocation of \$1,441,000.

The Mayor invited each Councillor to provide their recommendations on projects they believed should be progressed under the funding program.

Each Councillor in turn provided their recommendations. The CEO advised Council their suggestions would be collated and further investigated in line with allocation guidelines. Once investigations are complete a report will be provided to Council for further consideration.

Responsible Officer	CEO
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- Council requested a report be provided in relation to tenancies and arrangements for use of Repertory House, the Recreation Centre and the Masonic Hall in Roma.

Delegated Officer	Facilities Coordinator
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- Cr. Baker enquired on progress of Council's name change submission.

CLOSURE

There being no further business, the Mayor thanked Council for their attendance and declared the Meeting closed at 3.40pm.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 10 December, 2008 at the Roma Administration Centre, Roma.

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Mayor.

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Date.