

# ROMA REGIONAL COUNCIL

## MINUTES OF THE GENERAL MEETING OF ROMA REGIONAL COUNCIL HELD AT THE ADMINISTRATION CENTRE, YULEBA ON 22 OCTOBER 2008 COMMENCING AT 9.00AM

### ATTENDANCE

Mayor, Cr. R. S. Loughnan chaired the meeting with, Deputy Mayor, Cr. T G Hartley, Cr. J C Baker, Cr. J P Bartels, Cr. J L Chambers, Cr. R J Denton, Cr. M L Price, Cr. W S Wason, Chief Executive Officer - Stuart Randle, Director Operations – Andrew Byrnes, Director Director Corporate Services - Martin Cookson, Planning & Environment – Rob Hayward, Director Community Services – Tony Klein, Charisse Edwards – Corporate Communications Officer, Katherine Gibson-Beier Minutes Officer in attendance.

### GUESTS

Mark Goudie representing Brandhaus was in attendance at the meeting.

### WELCOME

The Mayor welcomed all present and declared the meeting open at 9:09am.

### APOLOGIES

No apologies were received for the meeting.

### CONFIRMATION OF MINUTES

<b>Resolution No. GM.250.08</b> <b>Moved Cr. Denton</b>	<b>Seconded Cr. Wason</b>
<b>That the minutes of the General Meeting (13-08.10.08) held on 8th October 2008 as amended be confirmed.</b>	
CARRIED	

It was requested that page 2 of the minutes be amended to state “Cr. Baker put forward specific questions in relation to potential impacts of the coal seam gas industry to the region’s water supplies and agricultural land use. The CEO provided a response to each of the questions raised by Cr. Baker for Councils consideration and information.”

It was requested that page 10 of the minutes be amended to state “Cr Bartels raised for discussion Councils removal of a structure from Apex Park. He further advised that Apex are happy for the structure to be removed provided a picnic shelter is constructed in its place.”

### BUSINESS ARISING FROM MINUTES

Cr Bartels requested an update on the progress report on water draw down of all town bores.



**PRESENTATION**

**Item Number:** 14-01– Community Services **File Number:** N/A  
**SUBJECT HEADING:** BRANDHAUS PRESENTATION

**Executive Summary:** Mark Goudie representing Brandhaus attended the meeting to present the conceptualised Maranoa Branding Strategy including the logo design.

**ADOPTION OF REPORTS & MINUTES OF COMMITTEE MEETINGS**

**Resolution No. GM.251.08**  
**Moved Cr. Wason** **Seconded Cr. Watson**  
**That the minutes of the Committee Meeting Report held on 15th October 2008 be received and adopted.**  
**CARRIED**

**BUSINESS ARISING FROM COMMITTEE MEETING REPORT**

There was no business arising from the minutes Committee Meeting Report.

**CORRESPONDENCE**

**Item Number:** 14-02-Roma **File Number:** N/A  
**SUBJECT HEADING:** LGAQ MANAGERS AND POLICY ADVISORS COUNCIL VISIT

**Executive Summary:** Correspondence received confirming LGAQ managers and policy advisor's visit to Roma on 24<sup>th</sup> November 2008. LGAQ will provide Councillors and staff with an update on Local Government current and emerging issues. The meeting will be held at the Roma Administration Centre. Correspondence presented for information purposes.

**Action:**  
**That Councillors advise of their attendance.**

<b>Delegated Officer</b>	<b>Executive Support Team</b>
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**REPORTS**

**Item Number:** 14-03-Executive Services **File Number:** N/A  
**SUBJECT HEADING:** ROLE OF ACTING CHIEF EXECUTIVE OFFICER  
**Author and Officer's Title:** Stuart Randle, Chief Executive Officer



**Executive Summary:** Recommendation that Council authorises each of the Directors to fill the role of Acting Chief Executive Officer when required.

**Resolution No. GM.252.08**  
**Moved Cr. Wason** **Seconded Cr. Denton**

**That Council resolves to delegate, to the Chief Executive Officer, authority to appoint any of Council's Directors to the position of Acting Chief Executive Officer when required.**

CARRIED

<b>Responsible Officer</b>	<b>CEO</b>
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**Item Number:** 14-04-Executive Services **File Number: N/A**  
**SUBJECT HEADING:** INTERNAL AND EXTERNAL COMMUNICATION STRATEGIES  
**Author and Officer's Title:** Charisse Edwards, Corporate Communications Officer

**Executive Summary:** Internal and external communication strategies have been established to foster more effective communication within Council and between Council and external parties. Council's endorsement of the strategies is sought.

**Resolution No. GM.253.08**  
**Moved Cr. Price** **Seconded Cr. Chambers**

**That Council adopt the Internal Communication and External Communication Strategies as presented.**

CARRIED

<b>Delegated Officer</b>	<b>Corporate Communications Officer</b>
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**Item Number:** 14-05- Human Resources **File Number: N/A**  
**SUBJECT HEADING:** CHRISTMAS CLOSURE OF ADMINISTRATION CENTRES  
**Author & Officer's Title:** Donald Wells, Manager Human Resources

**Executive Summary:** It has been past practice for the Bungil, Surat, Injune, Mitchell, Yuleba and Roma administration offices and Libraries, the Surat Child Care Centre and the (Roma) Neighbourhood Centre to close business for the period between Christmas Day and New Years Day. All centres reopen on the first working day after January 1.

**Discussion:**  
 It was requested that staff ensure a sign listing emergency information be on display at the Neighbourhood Centre during the business closure period.

**Resolution No. GM.254.08**  
**Moved Cr. Bartels** **Seconded Cr. Watson**

**That Council endorse the Christmas & New Year closure of Council's ADMINISTRATION CENTRES, including Libraries, the Surat Child Care Centre and the (Roma) Neighbourhood Centre from the period between close of business on Wednesday 24 December 2008 and**



Monday 5 January 2009 on which day the resumption of normal Council functions will commence;  
 and,  
 that the Chief Executive Officer ensure adequate advertisement of the closure to Council Employees, Rate Payers and the General Public.

CARRIED

Delegated Officer	Manager Human Resources
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**Item Number:** 14-06- Community Services **File Number:** N/A  
**SUBJECT HEADING:** REGIONAL SPORT & RECREATION PLAN FUNDING SUBMISSION  
**Location:** Mitchell  
**Author and Officer's Title:** Noela Ward, Manager Community Development

**Executive Summary:** *Sport and Recreation Plans were developed by a number of the former Councils. With amalgamation, there is a need to formulate regionally focused planning. A Regional Sport and Recreation Plan would be an invaluable planning resource in Council determination of future operational and corporate planning and areas of priority. It is proposed that Council seek funding from the Department of Local Government, Sport & Recreation for the commissioning of a Regional Sport and Recreation Plan.*

**Discussion:**  
 The Manager Community Development informed Council that the Department would notify Council on the outcome of the submission by the 1<sup>st</sup> week of December.

**Resolution No. GM.255.08**  
**Moved Cr. Baker** **Seconded Cr. Chambers**

**That Council undertake the following actions:**

(a) **Make application to the Department of Local Government, Sport and Recreation under the Local Sport & Recreation Program 2009 for funding of \$54,000.00 being 60% of the total cost to develop a Regional Sport and Recreation Plan;**  
 and,  
 (b) **Approve a budgetary allocation of \$36,000.00 being Council's 40% contribution towards the project costs of developing a Regional Sport and Recreation Plan.**

CARRIED

Delegated Officer	Manager Community Development
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**Item Number:** 14-07- Corporate Services **File Number:** N/A  
**SUBJECT HEADING:** ANNUAL FINANCIAL STATEMENTS  
**Author and Officer's Title:** Dee Sullivan, Finance Manager

**Executive Summary:** *Bendemere Shire Council, Booringa Shire Council, Bungil Shire Council, Roma Town Council, Roma-Bungil Showgrounds & Saleyards Board and Warroo Shire Council annual financial statements for 2007/08 have been completed. Under legislative requirements the proposed statements must be presented to a meeting of Council.*



The Director Corporate Services informed Council that Council expenditures from previous years had been used as a guideline in determining budget allocations. Council was further informed that Directors, Managers and other necessary officers will receive budgetary apportions in the near future.

Council was notified that future financial reports would consolidate data obtained from all Council offices to produce a single report for the region.

It was requested that the Director provide Councillors with a copy of the last notice received from the Grants Commission.

<b>Delegated Officer</b>	<b>Director Corporate Services</b>
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<b>Resolution No. GM.256.08</b>	<b>Seconded Cr. Watson</b>
<b>Moved Cr. Hartley</b>	
<p><b>That Council adopt the proposed consolidated annual financial statements in accordance with Section 502 of the Local Government Act and Section 48 of the Local Government Finance Standards 2005 subject to audit.</b></p>	
<p>CARRIED</p>	

<b>Delegated Officer</b>	<b>Finance Manager</b>
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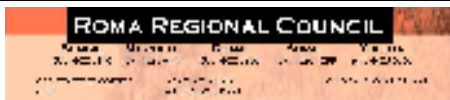
**Item Number:** 14-08- Corporate Services **File Number:** N/A  
**SUBJECT HEADING:** ANNUAL FINANCIAL STATEMENTS  
**Name of Applicant:** Queensland Audit Office  
**Location:** Brisbane  
**Author and Officer’s Title:** Dee Sullivan, Finance Manager

**Executive Summary:** *Notification has been received from the Queensland Audit Office advising that the audit of the books and accounts for the Bendemere Shire Council, Booringa Shire Council, Bungil Shire Council, Roma Town Council, Roma-Bungil Showgrounds and Saleyards Board and Warroo Shire Council for 14 March 2008 has been completed. The Annual Statements have been audited and certified by the contract auditors Dingle & Cairns. There are no matters arising from the audit that require Council’s response.*

<b>Resolution No. GM.257.08</b>	<b>Seconded Cr. Chambers</b>
<b>Moved Cr. Price</b>	
<p><b>That the report from the Auditor-General be received in accordance with Section 530 (4) of the Local Government Act, 1993.</b></p>	
<p>CARRIED</p>	

<b>Delegated Officer</b>	<b>Finance Manager</b>
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**Item Number:** 14-09- Planning & Environment **FileNumber:** C12.226  
**SUBJECT HEADING:** APPLICATION FOR RECONFIGURATION OF A LOT  
**Name of Applicant:** Robert Quinlan & Vanessa Neilson



**Location:** 29 & 31 Miscamble Street, ROMA  
**Author and Officer's Title:** Rob Hayward, Director Planning & Environment

**Executive Summary:** Application received for reconfiguration of Lots 17 and 18 on RP45720 on the corner of Miscamble and Wright Streets, Roma, to create a third allotment.

Zoning of Land under the Roma Town Planning Scheme: **Residential**

**Resolution No. GM.260.08**  
**Moved Cr. Watson**

**Seconded Cr. Denton**

That Council approve the application to Reconfigure Lots 17 and 18 on RP45720 into three lots be approved subject to the following conditions:

1. All lots are to be connected to Council's reticulated water system;
2. All lots are to be connected to Council's reticulated sewerage system;
3. Additional lot is connected to reticulated electricity supply;
4. The requirements to reconfigure a lot authorised by this Development Permit must be fully performed and completed within twenty four (24) months of the date of this Development Permit at no cost to the Council. The Plan of Survey must be duly signed by the registered proprietor of the land and the surveyor and submitted to Council for approval in a form acceptable to Council within twenty-four (24) months of the date of this Development Permit. Unless otherwise stated all conditions shall be completed prior to the Council endorsing the relevant plan of survey or as determined by the Council.

If the Plan of Survey is not submitted and the subdivisional requirements are not fully performed and completed within twenty-four (24) months of the date of this Development Permit at no cost to the Council, THEN THIS DEVELOPMENT PERMIT LAPSES and ceases to have any effect whatsoever as soon as the foregoing periods expire.

5. All rates and charges of any description whatsoever, and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid prior to the approval of the Plan of Survey.
6. Site layout shall conform generally with the proposal sketch included with the application.
7. The applicant shall contribute \$5,500 per additional lot (i.e. for the new lot/s) towards upgrading Council's water supply, sewerage, stormwater, transport and public parks and community lands trunk infrastructure networks. These charges comprise the following , and shall be paid prior to the signing of the plan of subdivision:
 

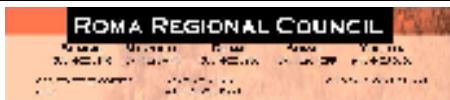
a.	Water Supply	\$1650.00
b.	Sewerage Supply	\$1650.00
c.	Stormwater Management	\$1100.00
d.	Transport	\$ 550.00
e.	Public Parks & Community Land.	\$ 550.00

i.e. \$5,500 per lot for 1 lot ..... a Total of \$5, 500.

CARRIED

Delegated Officer

Director Planning & Environment



**Item Number:** 14-10- Late Item **File Number:** C12.207  
**SUBJECT HEADING:** APPLICATION FOR MATERIAL CHANGE OF USE  
**Name of Applicant:** Roger Tanner  
**Location:** 598 Dargal Road, ROMA 4455  
**Real Property Description:** Lot 3 on RP204589, Town & Parish of Roma  
**Author and Officer's Title:** Rob Hayward, Director Planning & Environment

**Executive Summary:** *Application received for a Material Change of Use – Vehicle Sales and ERA 27 (Metal Recovery).*

**Resolution No. GM.260.08**  
**Moved Cr. Denton**

**Seconded Cr. Bartels**

That the application for Material Change of Use – Vehicle Sales & Era 27 (metal recovery) be approved subject to the following conditions:-

1. Landscaping is provided with a minimum width of two metres along the boundaries of the area set aside for the scrap metal storage, and vegetation is to have a mature height of three metres within five years.
2. All vehicle parking in accordance with Schedule 2 “Standards for Roads, Car parking, Access and Manoeuvring Areas”.
3. Scrap metal (metal recovery) operations is limited to 10% of the total site area.

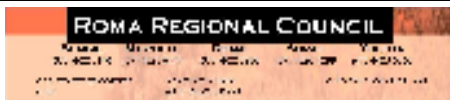
### **SCHEDULE 1 – ENVIRONMENTAL AUTHORITY CONDITIONS**

#### **ADMINISTRATION**

4. The holder must keep all records and documents required to be kept as a condition of this Authority at the premises for a period of not less than 12 months and make the records and documents available for examination by an Authorised Person immediately upon request.
5. The holder of this Authority must keep a copy of this document in a location readily accessible to personnel carrying out this activity. Ensure all staff is aware of conditions in this Authority to meet environmental requirements.
6. The holder of this Authority must ensure best practice housekeeping that will provide a safe and healthy environment for workers and customers that enter the premises.

#### **CONTROL OF CONTAMINATION**

7. Contaminants/wastes (liquid and solids) must not be released into the environment from the environmentally relevant activity where the release will or may cause an environmental nuisance or environmental harm.
8. Maintain impervious bunds around all stored oil (including waste oil) and solvent containers. Cover or roof any outside oil storage area.
9. Where possible and practicably, recycle waste matter through a licensed entity. Retain paper work associated with removal of recycled matter to provide to an authorised officer upon request.



**NOISE**

10. Any activity carried on at this premises must not cause an 'unreasonable noise' as defined in the Environmental Protection (Noise) Policy 1997.
11. Cutting, grinding, welding and general equipment use shall be carried out in such a manner that does not cause excessive noise.
12. Be aware of cumulative effects of noise levels on the receiving environment, and implement appropriate procedures to reduce noise levels from activities, particularly before 7am and after 6pm.
13. A person must not operate a regulated device (e.g. compressor, generator, impacting tool, oxyacetylene burner) in a way that makes audible noise or causes audible noise to be made on a Sunday or public holiday before 8.00 am or after 7.00 pm or on a Saturday or business day before 7.00 am or after 7.00 pm.

**AIR**

14. The holder of this Environmental Authority must not permit odour and or visual contaminants including dust, smoke, fumes or aerosols that will cause an environmental nuisance or environmental harm to be released into the environment.
15. No incineration or open burning shall be carried out on-site.
16. Spray painting (minor only) and or surface coating shall not be conducted in a manner that may cause an over-spray or aerosol nuisance.
17. No spray painting shall be conducted outdoors except for minor touch ups.
18. Grinding, sanding, drilling or other activities shall not be conducted in such a way as to cause a dust nuisance.
19. The holder of the Environmental Authority shall comply with the Environmental Protection Regulations 1998 – Schedule 8 Ozone Depleting substances and the relevant code of practice

**WATER**

21. The activity shall not be conducted in a manner that may cause the contamination of stormwater run off.
22. Storage areas for grease, oils, chemicals, particulates and solvents must be covered and bunded to avoid contamination of the surrounding soil and stormwater system.
23. Waste water and other liquid waste shall not be discharged or released to the stormwater drainage system.
24. Liquid waste such as waste oil and solvents shall be disposed of via an Authorised Waste Oil and Solvent Recycling Contractor or disposed of in accordance with Council's requirements – a copy of the disposal certificate is to be kept at this premises.
25. Waste oils or solvents shall not be disposed of via a sewerage or septic system nor shall they be poured onto the ground.
26. Ensure that no stormwater runoff or rain water from down pipes etc. flows through the work area.



27. The maintenance and cleaning of vehicles or any other equipment must be carried out in an area from which contaminants cannot be released into any waters, roadside gutter or stormwater drainage system.
28. Any spillage of wastes, contaminants or other materials must be cleaned up as quickly as practicable in a manner that minimizes environmental harm.

#### **SOLID WASTES**

29. Store batteries that are damaged and or unsuitable for reuse under cover and in a spill tray until a licensed recycler collects and disposes of them appropriately – a copy of the appropriate certificate must be retained on file.
30. Any metals and other solid waste materials are to be recycled where practicable to reduce matter entering Council's landfill.
31. Retain all records provided by waste recyclers, especially hazardous wastes for presentation to Council officers upon request.

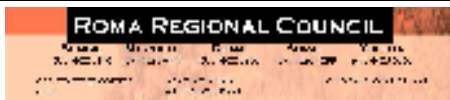
#### **Information required**

- hazardous waste disposal facility dockets
  - waste manifest documents
  - licensed waste transport receipts
32. Empty all containers or vessels containing oils, solvents, thinners, paints and other chemicals or potential contaminants before disposing via your waste collection service.

#### **GENERAL**

33. The activity shall be conducted as far as practicable in accordance with the relevant Environmental Guidelines as stated in the Environmental Protection Regulation 1998 Schedules.
34. At all reasonable times, the holder of this Environmental Authority shall permit access by authorized persons for the purpose of premises inspection.
35. Do not dispose of any waste as identified as 'Regulated Waste' (Environmental Protection Regulation 1998 – Schedule 7) into your waste bin.
36. Nothing is to be burnt at the premises, and nothing is to be removed from the premises and burnt elsewhere.
37. Dust emissions are to be control by way of dust suppressant (e.g. use of water and or compacted road base) to prevent dust nuisance. (Refer to Council's Local Law No 6 – Control of Nuisances)
38. All storage of flammable and combustible liquids must be stored in compliance with Australian Standard AS1940-2005. "The Storage and handling of Flammable and Combustible Liquids."
39. The visual amenity of the premises is to be neat and tidy and not to pose any health and safety aspects to the community. (E.g. Disused machinery or machinery parts, containers or packaging, refuse or scrap metal and overgrown vegetation is to be kept at a minimal level.)

#### **SCHEDULE 2 – OTHER DUTIES**



**NOTICE OF OTHER DUTIES**

- 40. You are advised that not withstanding this Environmental Authority, you may have obligations under the Environmental Protection Act (for compliance with Environmental Protection Policies) and other relevant legislation. As the Holder of this Authority, you are required to have an understanding of such requirements.
- 41. Sections 36, 37 and 38 of the Environmental Protection Regulation provides that, within 10 days after ceasing the environmentally relevant activity to which an Environmental Authority relates, the Administering Environmental Authority may give written notice of the ceasing of the activity to the holder.
- 42. If the holder of an Environmental Authority proposes to dispose of the authorised business to someone else, Section 73Q provides that, before disposing of the business, the holder of the Environmental Authority must give written notice to the purchaser that the purchaser must make application for the transfer of an Environmental Authority or for a new Environmental Authority.

CARRIED

Delegated Officer	Director Planning & Environment
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**SUBJECT HEADING:** SUSPENSION OF STANDING ORDERS

COUNCIL ADJOURNED FOR MORNING TEA AT 10:31AM

**SUBJECT HEADING:** RESUMPTION OF STANDING ORDERS

COUNCIL RETURNED FROM MORNING TEA AT 11:05AM

**PRESENTATION CONTINUED**

Mark Goudie representing Brandhaus marketing company, presented to Council, edited versions of the logo as displayed previously in the meeting. Council discussed the logo design at length and after much deliberation came to a decision on the logo design and colours.

Mark informed Council that Brandhaus would distribute a questionnaire to Councillors to obtain information for the conceptualisation of a slogan for Council. Once completed questionnaires are received by Brandhaus, the company will revert back to Council with a list of devised slogans.

The Mayor thanked Mark for his attendance to the meeting and informed Mark that Council looked forward to the provision of further material from Brandhaus.

**GENERAL BUSINESS**

\*The Director Planning & Environment was invited by the Mayor to address Council. The following items were discussed with Council:

- At the Committee Meeting held 01.10.08, the Director Planning & Environment sought feedback from Council on the "Draft Maranoa and Districts Regional Plan" document. Correspondence addressed to the Department of Infrastructure & Planning, encompassing this feedback had been compiled and was presented to Council for review. Council requested that an additional suggestive comment for the identification of high quality agricultural land be added to the correspondence. The Director asked that any further



comment on the submission letter be sent to the Director by close of business Monday 27 October.

- The Director informed Council that monthly status reports will be provided to Council in the future. The reports would provide Council with information on work completed for the month and current works in progress.
- Cr Denton spoke about a “Dingo Baits for Sale” sign on display at the Injune newsagency. The Director advised that the Manager Environment will investigate the legitimacy of the sale of dingo baits from the newsagency.

<b>Delegated Officer</b>	<b>Director Planning &amp; Environment</b>
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- The Director informed Council that the Manager Environment was currently conducting investigations into dumping of septic waste at both the Wallumbilla & Roma waste tips.
- The Director advised Council that burning of rubbish at dump sites was not legal however it is difficult to prevent burnings from occurring.
- Cr Chambers lodged a barking dog complaint to the Director. The dogs are located at 186 Alice St, Mitchell.

<b>Delegated Officer</b>	<b>Director Planning &amp; Environment</b>
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- The Director notified Council that house-to-house inspections for unregistered dogs in all towns will occur in the coming months. Overgrown allotments inspections are currently underway.

\*The Director Operations was invited by the Mayor to address Council. The following items were discussed with Council:

- The Director provided Council with an update on staffing arrangements in the Department.
- The Director additionally provided Council an update on the progression of current development applications.
- The current contract for management of the Roma Tip is currently being reviewed. Employee arrangements at the tip are also being reviewed.
- Relocation of staff to the works depot will occur next week.
- Maintenance contracts are in the process of being amalgamated.
- A tender has been submitted to the Department of Main Roads for bitumen works.
- A list of all policies relevant to the Operations Department is currently being compiled.
- An audit is currently being conducted on all regional airports.
- It is envisioned that an advisory committee, similar in set-up to the Saleyards Advisory Committee will be established for the Roma Airport.
- A system recording and regulating complaints received has been established by the Customer Service – Operations Department Officer and was presented to Council. It has been calculated that complaints are actioned on average, 5-10 days after receipt of complaint.
- The Director presented to Council a capital works schedule.
- Cr Chambers asked the Director about the design of the garden plots located on the main street in Mitchell. She advised that the community had been consulted on the design of the plots and required an explanation for the outcome layout.

<b>Delegated Officer</b>	<b>Director Operations</b>
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- Cr Watson asked the Director if the Amby bore had been commissioned.

<b>Delegated Officer</b>	<b>Director Operations</b>
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- Cr Price informed the Director that there was a significant drop in the culvert on Tiffin St.

<b>Delegated Officer</b>	<b>Director Operations</b>
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- An update for the subsidy approval of the Wallumbilla Bore was requested from the Director.

<b>Delegated Officer</b>	<b>Director Operations</b>
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- Council requested that regulations concerning waste disposal at dump sites be clarified.

<b>Delegated Officer</b>	<b>Director Operations</b>
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- Council requested that staffing back-up for the Customer Service – Operations Department Officer be arranged in the officer’s absence.

<b>Delegated Officer</b>	<b>Director Operations</b>
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- The Director informed Council that the Department was up-to-date with gas connection requests. Council was further informed that the Department was not seeking future connections.
- The Director informed Councillors that Council cars are to be dropped off at the works depot when maintenance is due. The Director intends to put in place a notification system for servicing of Council cars.

<b>Delegated Officer</b>	<b>Director Operations</b>
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- Council requested an update on the Native Title in Injune.

<b>Delegated Officer</b>	<b>Director Operations</b>
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- Cr Price queried as to when further Council owned blocks in Wallumbilla will be put up for sale.

<b>Delegated Officer</b>	<b>Director Operations</b>
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\*The Director Corporate Services was invited by the Mayor to address Council. The following items were discussed with Council:

- The Director informed Council that deployment of staff in the Department was completed last week.
- A Contracts Register is currently being compiled.
- Council was notified that all mail has been redirected to the Mitchell office for management.

**SUBJECT HEADING:** SUSPENSION OF STANDING ORDERS

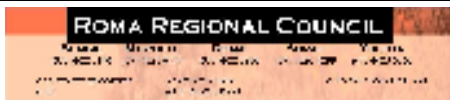
COUNCIL ADJOURNED FOR LUNCH AT 12:53PM

**SUBJECT HEADING:** RESUMPTION OF STANDING ORDERS

COUNCIL RETURNED FROM LUNCH AT 2:00PM

\*The Director Community Services was invited by the Mayor to address Council. The following items were discussed with Council:

- The Director provided Council with an update on staffing arrangements in the Department.



- The Director informed Council that monthly status reports will be provided to Council in the future. The reports would provide Council with information on work completed for the month and current works in progress.
- The Director distributed the updated Grants & Assistance Policy to Council. He advised that attaching documents including the application form were currently being developed. The completed policy and attachments will be presented at the next Council meeting for adoption.
- The Director reported that four applications for membership to the Maranoa Retirement Advisory Committee had been received.

**Resolution No. GM.261.08**  
**Moved Cr Chambers** **Seconded Cr Watson**

**That Cr Jan Chambers, Cr Jeff Watson, Mrs Donna McCarrol (Booringa Action Group), Mr Chris Small (QLD Health), Mrs Denise Schneider (Community Arts) and Mrs Barbara Brennan (MRV Auxilliary) be endorsed as members of the Maranoa Retirement Advisory Committee; and, that the Manager Social Development Chair the Committee; and, that the Director Chair the Committee in the Manager’s absence.**

CARRIED

<b>Delegated Officer</b>	<b>Director Community Services</b>
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\*Cr Hartley informed Council that Brian Martens, Coordinator Corrective Services Works Scheme had informed him that new conditions were being proposed for work camps. Brian has indicated that he would like to meet with Council once the new conditions are finalised.

<b>Delegated Officer</b>	<b>Executive Support Team</b>
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\*Cr Bartels reported that he had sighted Parthenium weed growing along the side of the Bassett Lane section between Currey St and Orallo Rd.

<b>Delegated Officer</b>	<b>Director Planning &amp; Environment</b>
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\*Cr Denton spoke about her road trip along the Great Inland Way with the Regional Tourism Coordinator and the Great Inland Way Chairman. They travelled over 4000 kilometres, visiting several Councils along the way. Support from the majority of Councils was received for continued membership of the Great Inland Way.

\*Cr Denton informed Council that a “How to Deal with Angry and Demanding People” seminar is being conducted on 7 November 2008, 9:00AM – 3:00PM at the Starlight Motor Inn.

\*Cr Chambers spoke about her attendance to the Isolated Children’s Parents Association conference and about the Melbourne Cup event in Mitchell.

\*Cr Denton reported that a National Carers office recently opened in Roma.

\*Cr Baker provided an overview of her attendance to the Rural LGA Physical Activity Forum.

\*Cr Denton advised that a new Doctors Surgery is to be constructed in Injune and that advice had been received that a doctor will be recruited for the town of Injune by the beginning of next year.



\*The Director Community Services informed Council that Meet & Greet New Residents events have been scheduled to take place early next year.

\*Council was notified that the Western Downs Group Management Committee will be visiting Roma next month. Council will host a morning tea on Friday 14 November 2008 with Councillors encouraged to attend.

**CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the Meeting closed at 2:47pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 12 November, 2008 at the Roma Administration Centre, Roma.**

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**Mayor.**

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**Date.**