



# ***ROMA REGIONAL COUNCIL***

**MINUTES OF THE GENERAL MEETING OF ROMA REGIONAL COUNCIL  
HELD AT THE ADMINISTRATION CENTRE, MITCHELL ON 24 SEPTEMBER  
2008 COMMENCING AT 9.00AM**

## **ATTENDANCE**

Mayor, Cr. R. S. Loughnan chaired the meeting with, Deputy Mayor, Cr. T G Hartley, Cr. J C Baker, Cr. J P Bartels, Cr. J L Chambers, Cr. R J Denton, Cr. M L Price, Cr. W S Wason, Chief Executive Officer - Stuart Randle, Director Operations – Andrew Byrnes, Director Planning & Environment – Rob Hayward, Charisse Edwards – Corporate Communications Officer, Katherine Gibson-Beier Minutes Officer in attendance.

## **GUESTS**

No guests were in attendance.

## **WELCOME**

The Mayor welcomed all present and declared the meeting open at 9:12am.

## **APOLOGIES**

<p><b>Resolution No. GM 224.08</b> <b>Moved Cr. Hartley</b> <b>Seconded Cr. Chambers</b> <b>That apologies be received and leave of absence granted for Cr. Watson for this meeting.</b> <b>CARRIED</b></p>
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## **CONFIRMATION OF MINUTES**

<p><b>Resolution No. GM.225.08</b> <b>Moved Cr. Denton</b> <b>Seconded Cr. Bartels</b> <b>That the minutes of the General Meeting (11-10.09.08) held on 10th September 2008 as amended be confirmed.</b> <b>CARRIED</b></p>
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Cr Bartels requested that the General Meeting minutes, page 12, point 6 be amended to state "Outbreak of African poppies on the road surface outside Allan Knowles's property- Orallo Road, Roma."

## **BUSINESS ARISING FROM MINUTES**



There was no business arising from the minutes of the General Meeting.

#### ADOPTION OF REPORTS & MINUTES OF COMMITTEE MEETINGS

**Resolution No. GM.226.08**

**Moved Cr. Baker**

**Seconded Cr. Wason**

**That the minutes of the Committee Meeting Report held on 16<sup>th</sup> September 2008 be received and adopted.**

**CARRIED**

#### BUSINESS ARISING FROM COMMITTEE MEETING REPORT

There was no business arising from the minutes Committee Meeting Report.

Cr Chambers requested an update on investigations undertaken by the CEO into the possibility for a review of the current Council meetings schedule.

The CEO informed Council that the Remuneration Tribunal had been contacted in regards to this matter with the Tribunal advising that review and adoption of a new policy would be possible from 1 January 2009.

#### CORRESPONDENCE

**Item Number: 12-01-Executive Services File Number: N/A**

**SUBJECT HEADING: MEETING OF THE FIVE (5) REGIONAL COUNCILS**

*Executive Summary: Correspondence received from Toowoomba Regional Council inviting Council to participate in an informal meeting to discuss matters of common interest. The proposed meeting will be held in Toowoomba on 31<sup>st</sup> October 2008, commencing at 11.00am. Councillor attendance confirmation requested.*

**Resolution No. GM.227.08**

**Moved Cr. Price**

**Seconded Cr. Baker**

**That Council accept the invitation to meet with the 5 Regional Councils on 31<sup>st</sup> October 2008 in Toowoomba;**

**and,**

**that designated Councillors as determined by the Mayor attend the meeting.**

**CARRIED**

Delegated Officer

Executive Support Team

**Item Number: 12-02-Executive Services File Number: N/A**

**SUBJECT HEADING: QUEENSLAND TOURISM NETWORK REVIEW RESULTS**



**Executive Summary:** Cr. Denton forwarded a received email from Toowoomba and Golden West Tourism sharing an announcement from Tourism Minister Desley Boyle regarding the outcome of the Queensland Tourism Network Review. The outcome is presented to Council for information purposes.

**Discussion:**

Cr Denton informed Council that the placement of Roma Regional Council into a regional tourism zone had not been determined.

Cr Baker provided Council with an overview of her attendance to Tourism Queensland’s Segmentation Workshop on Monday 22 September. Cr Baker advised that Tourism Queensland will put forth a recommendation for the Roma Regional Council placement into a regional zone by November 2008.

**REPORTS**

**Item Number:** 12-03-Executive Services **File Number:** C000001

**SUBJECT HEADING:** COUNCIL NAME

Author and Officer’s Title: Tanya Mansfield, Acting Executive Director – Mitchell

*Executive Summary: At its General Meeting held on the 19<sup>th</sup> June 2008, Council resolved to hold a public consultation process to determine community sentiment in regard to the name this Regional Council area will carry. Market Research Consultants, Market Facts (QLD) Pty. Ltd completed on Council’s behalf a non-compulsory survey of all electors in the Roma Regional Council area to confirm the level of support in the community for a name change. The response rate to this survey was very high at 51% with 72.4% of respondents indicating a preference for a name change from Roma Regional Council to Maranoa Regional Council. In recognition of the result, it is requested that Council authorise the Acting Executive Director – Mitchell Office to progress the Council name change including putting forward a submission to the relevant government departments and bodies.*

**Resolution No. GM.228.08**  
**Moved Cr. Denton** **Seconded Cr. Baker**  
**That Council provide a formal submission to the Minister for Local Government advising that the preferred name for this local government area is Maranoa Regional Council and request that he refer the matter to the Electoral and Boundaries Review Commission for determination and implementation.**  
**CARRIED**

<b>Delegated Officer</b>	<b>Acting Executive Director - Mitchell</b>
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**Item Number:** 12-04-Executive Services **File Number:** N/A

**SUBJECT HEADING:** COUNCILLOR/STAFF INTERACTION PROTOCOL

Author and Officer’s Title: Stuart Randle, CEO



**Executive Summary:** *To assist with the transition of the new organisational structure, a Councillor/Staff Interaction Protocol has been drafted. The Protocol serves to establish guidelines for the interaction of Councillors and staff in accordance with the provisions of section 1135 of the Local Government Act 1993. Council's endorsement of the Protocol is sought.*

**Resolution No. GM.229.08**  
**Moved Cr. Wason** **Seconded Cr. Hartley**  
**That Council endorse the Councillor Staff communications protocol as presented.**  
**CARRIED**

Delegated Officer	CEO
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**Item Number:** 12-05- Executive Services **File Number:** N/A  
**SUBJECT HEADING:** MEDIA POLICY  
 Author & Officer's Title: Charisse Edwards, Corporate Communications Officer

**Executive Summary:** *The draft Media Policy was presented to Council at the Committee Meeting held 16 September, 2008 for comment. The draft policy has now been amended following Consultation and Comment by Council.*

**Resolution No. GM.230.08**  
**Moved Cr. Baker** **Seconded Cr. Denton**  
**That the Media Policy as presented be adopted.**  
**CARRIED**

Delegated Officer	Corporate Communications Officer
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**Item Number:** 12-06- Community Services **File Number:** N/A  
**SUBJECT HEADING:** COMMUNITY GRANTS & ASSISTANCE POLICY  
 Author & Officer's Title: Tony Klein, Director Community Services

**Executive Summary:** *Council approval is sought for the Director Community Services to amend the current draft Community Grants & Assistance Policy.*

**Action:**  
**That the Director Community Services organise a workshop with Council to discuss proposed amendments and seek Council input to the Community Grants and Assistance Policy.**

Delegated Officer	Director Community Services
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**Item Number:** 12-06- Community Services **File Number:** N/A  
**SUBJECT HEADING:** INJUNE KINDERGARTEN INC.  
 Author & Officer’s Title: Tony Klein, Director Community Services

***Executive Summary:** A status report on the Injune Kindergarten was previously presented at Council’s General Meeting on 10 September 2008. This report serves to update Council on proceedings which took place at the Injune Kindergarten after 10 September.*

**Item Number:** 12-07- Community Services **File Number:** N/A  
**SUBJECT HEADING:** WAAS FUNDING AGREEMENT  
 Author & Officer’s Title: Tony Klein, Director Community Services

***Executive Summary:** Council currently auspices the Working Against Abuse Service (WAAS), a service agreement with the Department of Communities and due for expiry on 31 December 2008. Council’s position on the renewal of the service agreement is sought.*

**Resolution No. GM.231.08**  
**Moved Cr. Hartley** **Seconded Cr. Price**  
**That Council does not wish to renew the existing service agreement with the Department of Communities for the WAAS programme, which is due to expire on 31<sup>st</sup> December 2008.**  
**CARRIED**

<b>Delegated Officer</b>	<b>Director Community Services</b>
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**Item Number:** 12-08- Corporate Services **File Number:** N/A  
**SUBJECT HEADING:** ADOPTION OF PRE-AMALGAMATED GENERAL MEETING MINUTES  
 Author & Officer’s Title: Martin Cookson, Director Corporate Services

***Executive Summary:** Council previously received and noted the final General Meeting Minutes of the Bungil Showgrounds & Saleyards Board and the five (5) former Councils at the General Meeting of 4 April, 2008. It has been requested by Auditors Dingle & Cairns that Council adopt the abovementioned meeting minutes.*

**Resolution No. GM.232.08**  
**Moved Cr. Denton** **Seconded Cr. Bartels**  
**That Council adopts the final General Meeting Minutes of the five (5) former Councils including – Bendemere Shire Council, Bungil Shire Council, Booringa Shire Council, Roma Town Council, Warroo Shire Council and the Roma-Bungil Showgrounds & Saleyards Board, all of which were held prior to 14 March 2008.**  
**CARRIED**





CARRIED

Delegated Officer

Acting Executive Director - Mitchell

**Item Number:** 12-10- Corporate Services      **File Number:** S000045  
**SUBJECT HEADING:** REQUEST FOR WAIVER OF HALL HIRE FEE  
 Name of Applicant: Maranoa Diggers Race Club  
 Location: Cambridge Street Mitchell  
 Author and Officer's Title: Tanya Mansfield, A/Executive Director Mitchell

**Executive Summary:** *Correspondence has been received from the Maranoa Diggers Race Club advising that a "Melbourne Cup Party" will be held on Tuesday 21<sup>st</sup> October 2008 at the Mitchell Shire Hall to raise funds for the 2009 Race Day. The prized Melbourne Cup will also be on display at the event. The Club has requested that Council waive the hire fees for the Mitchell Shire Hall where the event will take place.*

**Discussion:**

Cr Chambers declared a conflict of interest.

**Resolution No. GM.235.08**

Moved Cr. Denton

Seconded Cr. Baker

**That Council grant a donation of \$333.50 to the Maranoa Diggers Race Club towards the Melbourne Cup Party to be held on Tuesday 21<sup>st</sup> October 2008 at the Mitchell Shire Hall in accordance with Council's Community Grants and Assistance Policy.**

CARRIED

Delegated Officer

Acting Executive Director - Mitchell

**Item Number:** 12-11- Corporate Services      **File Number:** W000074  
**SUBJECT HEADING:** SUPPORT FOR AERIAL DINGO BAITING  
 Name of Applicant: Mungallala Aerial Baiting Group  
 Location: Mungallala  
 Author and Officer's Title: Tanya Mansfield, A/Executive Director Mitchell Office

**Executive Summary:** *Correspondence has been received from the Mungallala Aerial Baiting Group seeking financial assistance for the two aerial baiting campaigns programmed for this financial year.*

**Discussion:**

Cr Chambers declared a conflict of interest and left the Council Chambers at 9:58AM

**Resolution No. GM.236.08**



**Moved Cr. Wason** **Seconded Cr. Bartels**  
**That Council provide financial support of \$1,000 to the Mungallala Aerial Baiting Group for the 2008/09 year.**  
**CARRIED**

<b>Responsible Officer</b>	<b>Acting Executive Director - Mitchell</b>
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Cr Chambers returned to the Council Chambers at 10:01AM

**Item Number:** 12-11- P & E **File Number:** C12.216  
**SUBJECT HEADING:** APPLICATION FOR RECONFIGURATION OF LOT  
**Name of Applicant:** Mark Huntly  
**Location:** 128 Raglan Street, ROMA 4455  
**Author and Officer's Title:** Rob Hayward, Director Planning & Environment

**Executive Summary:** *The applicant has applied for a Development Permit for a Reconfiguration of Lot 1 on RP813731 into two lots.*

*Zoning of Land under the Roma Town Planning Scheme: **Industrial***

**Resolution No. GM.237.08**  
**Moved Cr. Denton** **Seconded Cr. Baker**  
**That Council approve the Application to subdivide Lot 1 on RP813731 into two Lots, subject to the following conditions:**

- 1. Access is to be designed and constructed in accordance with “Standard Drawing S001 - Access Crossovers”.**
- 2. All lots are to be connected to Council’s reticulated water system;**
- 3. All lots are to be connected to Council’s reticulated sewerage system;**
- 4. Additional lot is connected to reticulated electricity supply;**
- 5. That the surface and roof stormwater drainage be in accordance with the Queensland Urban Drainage Manual.**
- 6. Landscaping is provided with a minimum width of two metres along site boundaries; and**
- 7. Vegetation is to have mature height of at least 3.0 (three) metres within 5 (five) years of planting, unless planted under electricity lines where the mature height must not exceed 3.0 (three) metres**
- 8. The requirements to reconfigure a lot authorised by this Development Permit must be fully performed and completed within twenty four (24) months of the date of this Development Permit at no cost to the Council.**

**The Plan of Survey must be duly signed by the registered proprietor of the land and the surveyor and submitted to Council for approval in a form acceptable to Council within twenty-four (24) months of the date of this Development Permit.**



Unless otherwise stated all conditions shall be completed prior to the Council endorsing the relevant plan of survey or as determined by the Council.

If the Plan of Survey is not submitted and the subdivisional requirements are not fully performed and completed within twenty-four (24) months of the date of this Development Permit at no cost to the Council, THEN THIS DEVELOPMENT PERMIT LAPSES and ceases to have any effect whatsoever as soon as the foregoing periods expire.

9. All rates and charges of any description whatsoever, and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid prior to the approval of the Plan of Survey.
10. Site layout shall conform generally with the proposal sketch included with the application
11. The applicant shall contribute \$5000 per additional lot (i.e. for the new lot/s) towards upgrading Council’s water supply, sewerage, stormwater, transport and public parks and community lands trunk infrastructure networks. These charges comprise the following , and shall be paid prior to the signing of the plan of subdivision:

a.	Water Supply	\$1500.00
b.	Sewerage Supply	\$1500.00
c.	Stormwater Management	\$1000.00
d.	Transport	\$ 500.00
e.	Public Parks & Community Land.	\$ 500.00

i.e. \$5,000 per lot for 1 lot ..... a Total of \$5, 000.

CARRIED

Responsible Officer	Director – Planning & Environment
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**Item Number:** 12-11- P & E      **File Number:** C12.219  
**SUBJECT HEADING:** APPLICATION FOR RECONFIGURATION OF LOT  
**Name of Applicant:** G A & E Nicoles  
**Location:** 239 Bungeworgorai Lane, ROMA 4455  
**Author and Officer’s Title:** Rob Hayward, Director Planning & Environment

*Executive Summary: The applicants have applied for a Development Permit for a Reconfiguration- Boundary Realignment of Lots 1&2 on RP42332.*

*Zoning of Land under the Bungil Planning Scheme: Rural- Good Quality Agricultural Land*

<b>Resolution No. GM.238.08</b>	
<b>Moved Cr. Price</b>	<b>Seconded Cr. Wason</b>



**That Council approve the boundary realignment for Lots 1 and 2 RP42332, subject to the following conditions:**

- 1. All Lots are required to have separate approved water allocations as provided by the relevant agency and have a rainwater tank connected to the premises with a minimum capacity of 20 000 litres;**
- 2. Premises has on site storage of 45 000 litres of water for fire fighting purposes;**
- 3. The requirements to reconfigure a lot authorised by this Development Permit must be fully performed and completed within twenty four (24) months of the date of this Development Permit at no cost to the Council.**

**The Plan of Survey must be duly signed by the registered proprietor of the land and the surveyor and submitted to Council for approval in a form acceptable to Council within twenty-four (24) months of the date of this Development Permit.**

**Unless otherwise stated all conditions shall be completed prior to the Council endorsing the relevant plan of survey or as determined by the Council.**

**If the Plan of Survey is not submitted and the subdivisional requirements are not fully performed and completed within twenty-four (24) months of the date of this Development Permit at no cost to the Council, THEN THIS DEVELOPMENT PERMIT LAPSES and ceases to have any effect whatsoever as soon as the foregoing periods expire;**

- 4. All rates and charges of any description whatsoever, and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid prior to the approval of the Plan of Survey;**
- 5. Site layout shall conform generally with the proposal sketch included with the application;**
- 6. That the applicant shall at their cost, construct any additional vehicular accesses.**

**CARRIED**

<b>Delegated Officer</b>	<b>Director – Planning &amp; Environment</b>
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**SUBJECT HEADING:** SUSPENSION OF STANDING ORDERS

COUNCIL ADJOURNED FOR MORNING TEA AT 10:13AM

**SUBJECT HEADING:** RESUMPTION OF STANDING ORDERS

COUNCIL RETURNED FROM MORNING TEA AT 10:58AM



**GENERAL BUSINESS**

\*Following from last week’s Committee Meeting, the Director Operations provided Council with an update on progression of the request for dust suppression strips by ‘Owen Enterprises.’ Council was informed that the Director intended to meet with the residents to further discuss the request.

<b>Delegated Officer</b>	<b>Director Operations</b>
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\*The Director Operations advised Council that Peter Evans from the Department of Main Roads would be in attendance at the next Council meeting to discuss the proposal to construct a roundabout at the McDowall and Queen St intersection.

<b>Delegated Officer</b>	<b>Executive Support Team</b>
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The Mayor left the Council Chambers at 11:20 and Cr Hartley took the chair.

\*Cr Hartley put forward a request received from the Injune Rodeo Committee for Council to undertake maintenance works at the rodeo grounds before the next rodeo event on 4 October. Maintenance works would include ensuring the cold room and amenities are in working condition.

The Director Operations informed Council that Operational staff in Injune had already been directed to undertake maintenance works at the amenities building.

<b>Delegated Officer</b>	<b>Director Operations</b>
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The Mayor returned to the Council Chambers and resumed the chair at 11:33am

\*The Works Overseer – Mitchell branch attended the meeting to provide an update on current road works projects taking place in the Mitchell and surrounding area.

\*The Director Planning and Environment distributed the “*Improving the Management and Use of the Stock Route Network*” document to Council. The document is a “Report on the Findings of the Stock Route Assessment Panel” and Council comment on the report was sought by the Director. A report on feedback received will be compiled and presented at next week’s Council meeting before submission to the Department of Natural Resources.

<b>Delegated Officer</b>	<b>Director of Planning &amp; Environment</b>
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\*The CEO informed Council that the lessee of the Roma Recreation Centre had been authorised to organise cleaning of the centre at Council’s expense. Cleaning works are to be completed prior to the Lions Convention, held 3-5 October.



Delegated Officer	Director Corporate Services
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\*Cr Chambers provided an overview of the Ministerial Regional Community Forum which took place in St George 22 September. It was requested that in addition to confirmation of Councillor attendance to meetings, attendance to conference dinners also be confirmed.

Delegated Officer	Executive Support Services
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\* Cr Price spoke about her attendance to the Voice of Warroo monthly meeting and informed Council on the outcomes of the meeting.

\*The Country Week Expo took place in Brisbane on 19-21 September. Cr Baker attended the event and noted to Council that regional promotion at the expo is of great potential benefit and encouraged further participation by Council at future expos.

\*Cr Denton informed Council of her attendance to the Injune community meeting conducted by Santos. At this meeting, Santos announced their intention to create apprenticeship positions, to be based in Injune.

**CLOSURE**

There being no further business, the Mayor thanked Council for their attendance and declared the Meeting closed at 1:23pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 8 October, 2008 at the Roma Administration Centre, Roma.**

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**Mayor.**

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**Date.**