



# **ROMA REGIONAL COUNCIL**

## **MINUTES OF THE GENERAL MEETING OF ROMA REGIONAL COUNCIL HELD AT THE ADMINISTRATION CENTRE, YULEBA ON 25 JUNE 2008 COMMENCING AT 9.00AM**

### **ATTENDANCE**

Mayor, Cr. R S Loughnan chaired the meeting with Deputy Mayor, Cr. T G Hartley, Cr. J C Baker, Cr. J P Bartels, Cr. J L Chambers, Cr. R J Denton, Cr. M L Price, Cr. W S Wason, Cr. J S Watson, Chief Executive Officer, Stuart Randle, Assistant Chief Executive, Officer Dan Phillips, Frank McArthur, Interim Executive Director – Yuleba Office, Interim Executive Director – Bungil Office, Tony Klein, Community Development Officer – Yuleba Office, Tanya Mansfield, Interim Executive Director – Mitchell Office, Kelly Rogers, Minutes Officer in attendance.

### **GUESTS**

Peter Evans from the Department of Main Roads, Steve Hogan & Alexis Wegener representing the Roma Bush Gardens and George Martin & Peter Hudson from the Department of Local Government Planning Sport & Recreation were present at the meeting.

### **WELCOME**

The Mayor welcomed all present and declared the meeting open at 9.15 am.

### **APOLOGIES**

No apologies were received for the meeting.

### **CONFIRMATION OF MINUTES**

**Resolution No. GM.122.08**

**Moved Cr. Bartels**

**Seconded Cr. Denton**

**That the minutes of the General Meeting (05-11.06.08) held on 11th June 2008 be confirmed.**

**CARRIED**

### **BUSINESS ARISING FROM MINUTES**

Cr. Denton requested an update on Councils reply to a letter received from Peter Pechey which was presented to Council at the General Meeting of 11 June, 2008. The Assistant CEO confirmed the response was in progress and would be finalised on 26 June, 2008.



<b>Delegated Officer</b>	<b>A/CEO</b>
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Cr. Hartley raised the matter of received letters from residents within Region. It was agreed by all present that these matters be processed internally, with the received letter and resulting response presented to Council for information.

<b>Delegated Officer</b>	<b>Executive Support Team</b>
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**ADOPTION OF REPORTS & MINUTES OF COMMITTEE MEETINGS**

**Resolution No. GM.123.08**  
**Moved Cr. Watson** **Seconded Cr. Price**  
**That the minutes of the Committee Meeting Report held on 18<sup>th</sup> June 2008 be received & adopted.**  
**CARRIED**

**BUSINESS ARISING FROM COMMITTEE MEETING REPORT**

It was requested the segment titled ‘Gallery’ within the Minutes be removed from record for all future Committee and General Meetings.

<b>Delegated Officer</b>	<b>Executive Support Team</b>
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**REPORTS**

**Item Number:** 06-01-Yuleba **File Number:** N/A  
**SUBJECT HEADING:** BUSINESS ADVISORY SERVICE – FUNDING OPTIONS  
**Name of Applicant:** Not Applicable  
**Location:** Not Applicable  
**Author and Officer’s Title:** Tony Klein, Community Development Officer- Yuleba Office  
**Responsible Officer:** Stuart Randle, Chief Executive Officer

***Executive Summary:** At the General Meeting of 30<sup>th</sup> May 2008 held in Mitchell, Council requested Tony Klein further investigate funding arrangements through the Federal and State Government in support of the Business Advisory Service policy. Following contact with relevant departments it has now been confirmed that no funding is available for this project through the State or Federal Government. Council’s direction is now sought for authorisation to investigate alternate funding arrangements.*

**Resolution No. GM.124.08**  
**Moved Cr. Watson** **Seconded Cr. Hartley**  
**That Council receive and note the officer’s report.**  
**and;**



**The matter be held over pending finalisation of the Organisational Structure and considered in context with budget deliberations for 2008/2009.  
CARRIED**

Delegated Officer	Community Development Officer - Yuleba
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**CORRESPONDENCE**

**Item Number:** 06-02-Roma      **Reference:** N/A  
**SUBJECT HEADING:** ADVISORY COUNCIL TO THE ENERGY OMBUDSMAN QUEENSLAND

**Executive Summary:** Letter received from the Energy Ombudsman Queensland Advisory Council inviting Council to nominate a representative for the group. The primary role of the Advisory Council is to oversee the operation of the Energy Ombudsman Queensland scheme. The initial term of the industry representatives on the Advisory Council will expire on 7<sup>th</sup> August 2008. Nominations are to be received by Monday 30<sup>th</sup> June, 2008.

**Action:**  
**That Council receive and note the letter as presented.**

**Item Number:** 06-03-Roma      **File Number:** N/A  
**SUBJECT HEADING:** SURAT DIGGERS RACE CLUB INC.

**Executive Summary:** Letter received the Surat Diggers Race Club inviting Council to sponsor the Surat Cup Race meeting to be held on Saturday 20<sup>th</sup> September, 2008.

**Resolution No. GM.125.08**  
**Moved Cr. Watson      Seconded Cr. Chambers**  
**That Council receive and note the letter as presented;**  
**and,**  
**That Council sponsor the Surat Diggers Race Club Meet by way of a \$100 donation and support ‘in kind’ for equipment and Services required for the Surat Cup Race Meet on 20<sup>th</sup> September 2008.**  
**CARRIED**

Delegated Officer	Interim Executive Director – Surat Office
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**REPORTS CONTINUED**

**Item Number:** 06-04-Bungil      **File Number:** N/A  
**SUBJECT HEADING:** REQUEST FOR WAIVER OF INJUNE HALL FEES  
**Name of Applicant:** Not Applicable  
**Location:** Not Applicable



Author and Officer’s Title: Desley Oates, Executive Director - Bungil Office  
 Responsible Officer: Stuart Randle, Chief Executive Officer

*Executive Summary: Requesting Injune Hall Fees be waived from 7<sup>th</sup> to 12<sup>th</sup> July 2008 for the Injune Youth Group’s Annual STORM Co visit to Injune.*

**Resolution No. GM.126.08**  
**Moved Cr. Hartley** **Seconded Cr. Wason**  
**That Council receive and note the officer’s report.**  
**and;**  
**Authorise the waiving of fees for hire of the Injune Hall from 7 – 12 July 2008, in support of the Injune Youth Group’s Annual STORM Co visit to Injune.**  
**CARRIED**

Delegated Officer	Interim Executive Director – Bungil Office
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**Item Number:** 06-05-Mitchell **File Number:** N/A  
**SUBJECT HEADING:** ROAD ACCESS REQUEST - MUNGALLALA  
 Name of Applicant: Not Applicable  
 Location: Not Applicable  
 Author and Officer’s Title: Debbie Tully, Principle Manager Economic Development - Mitchell Office  
 Responsible Officer: Stuart Randle, Chief Executive Officer

*Executive Summary: Correspondence has been received G E & L F Thornton requesting Council to provide a formed access road to their property known as “Ringtank” at Mungallala.*

**Resolution No. GM.127.08**  
**Moved Cr. Chambers** **Seconded Cr. Baker**  
**That G E & L F Thornton construct a formed access road to their property ‘Ringtank’ subject to the following conditions:**

- a) **The formed access road must be completed to the satisfaction of the Road Work Supervisor – Mitchell Office**
- b) **The formed access road must follow a gazetted road alignment**

**Once completed, Council agrees to meet ongoing maintenance costs of the access road.**  
**CARRIED**

Delegated Officer	Principle Manager Corporate Services – Mitchell Office
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**Item Number:** 06-06-Roma **File Number:** N/A



**SUBJECT HEADING:** COUNCIL NAME & LOGO  
 Name of Applicant: Not Applicable  
 Location: Not Applicable  
 Responsible Officer: Stuart Randle, Chief Executive Officer

**Executive Summary:**

*The Chief Executive Officer requested Council provide direction in relation to the matter of name change for the Council.*

**Discussion:** The Chief Executive Officer advised Council finalisation of the new logo required further investigation and would be presented to Council at a later date upon completion.

**Resolution No. GM.128.08**  
**Moved Cr. Hartley Seconded Cr. Baker**  
**That Council delegate authority to the Chief Executive Officer to immediately progress the matter of re-naming the council by way of an informal poll. Discussions at past Councillor Workshops have identified two suitable options for naming of the Council, these being:**

- a) Roma Regional Council
- b) Maranoa Regional Council

**Costing of the process to be obtained and presented to Council for further consideration.**  
**CARRIED**

<b>Responsible Officer</b>	<b>CEO</b>
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**Item Number:** 06-07-Roma **File Number:** N/A  
**SUBJECT HEADING:** APPLICATION FOR NEGOTIATED DECISION  
 Name of Applicant: Bassett’s Romavilla Winery Pty. Ltd.  
 Location: Edna Street, ROMA 4455  
 Author and Officer’s Title: Graham Tiffany, Manager Building & Development – Roma Office  
 Responsible Officer: Stuart Randle, Chief Executive Officer

**Executive Summary:** *Following discussion at Council’s Committee Meeting of 18 June 2008, the following negotiated conditions for reconfiguration of a Lot and Operational Works on the above land, are presented to Council for approval to allow the issue of a Development Permit in accordance with the Integrated Planning Act 1997.*



**Resolution No. GM.129.08**

**Moved Cr. Wason**

**Seconded Cr. Price**

**That Council approve the following negotiated conditions for reconfiguration of a Lot and Operational Works on part of Lot 1 on RP30945 Parish of Roma County of Waldergrave:**

**1. PREAMBLE**

The Applicant is advised of the following matters which affect this decision notice: -

- 1.1 This permit relates to the abovementioned Project designed and prepared by Brandon & Associates. Whilst approval is provided for the works as presented. Council only undertakes a general level of reviewing the design. If during the delivery of the project, an item is considered to be below standard or not suitable for Councils requirements, Council may issue the direction for remedy as part of the operational works conditions.
- 1.2 It should be noted that, in approving plans and specifications for this project, Council has carried out a preliminary check of information submitted by Brandon & Associates Engineers. Accordingly, Council has placed reliance on the certificate of design that the approved plans and specifications are correct and in accordance with required engineering standards.
- 1.3 Applicant is advised that the proposed excavation area is not approved by Council. Any excavation undertaken must be in a manner that ensures that the area is free draining. As a result, the drainage system will need to be re-designed to ensure free draining is achieved.
- 1.4 Sewerage for final stage 3 has not been assessed or approved by Council at this time.
- 1.5 Council is prepared to contribute \$8,500.00 towards the cost of the upgrade. (See **SPECIAL CONDITIONS ON WATER** – Item 3.31 of the decision conditions)
- 1.6 Gas Reticulation is in close proximity for this site. Council is prepared to contribute \$25,000 towards the installation of Gas of the installation. (See **SPECIAL CONDITIONS ON GAS** – Item 1 of the decision conditions).
- 1.7 Council advises that the applicant should be aware of the following requirement that will be incorporated with any future development of proposed stage 3:
  - The applicant will be require to contribute of a lump sum to Council for the construction of all allotments fronting Bassett Lane, in stage 3 and continuing to Northern Road.

**2. DEVELOPMENT PERMIT CONDITIONS –  
RECONFIGURATION OF A LOT**



- 2.1 Site layout shall conform generally with the proposal sketch for Stages 1 & 2 , issue A Series Plans, included with the application.
  - 2.2 The Plan of Survey for Stages 1 & 2, must be submitted to Council for endorsement in a form acceptable to Council within four (4) years of the date of a Development Permit being issued.
- If the Plan of Survey for the overall development is not submitted and the sub divisional requirements are not fully performed and completed within four (4) years of the date of the Development Permit being issued, THEN THIS DEVELOPMENT PERMIT LAPSES and ceases to have any effect whatsoever as soon as the foregoing periods expire.
- 2.3 The Plan of Subdivision shall be duly signed by the registered proprietor of the land and the surveyor prior to it being lodged with Council for approval.
  - 2.4 All rates and charges of any description whatsoever, and all arrears of such rates and charges, together with interest outstanding thereon, on the land, due to Council, shall be paid prior to the approval of the Plan of Subdivision.
  - 2.5 That any Filling & Excavation to be made shall conform to the Filling & Excavation Code of Council’s planning scheme and that fill *be permitted to be placed on the entire area of all blocks to minimum RL 299.90, other than proposed lot 28.*
  - 2.6 That the applicant construct kerbing and channelling and full width bitumen road along Winery Street and the cul-de-sac at the termination of Winery Street.
  - 2.7 That the applicant construct kerbing & channelling along the frontage on the north side of Edna Street for the full length of lots 1-7, and lots 26 & 27, and that the existing bitumen be widened from the existing bitumen edge of the carriageway to the newly installed kerbing and channelling.
  - 2.8 That the applicant place a 1.5 metre wide concrete footpath along the frontage of Edna Street, in Stage 1.
  - 2.9 That the applicant provide an adequate sewer main to service lots 1 – 27, and connect to councils sewer main.
  - 2.10 That the applicant provide an adequate water main and adequate an sewer main to service all lots, and in stage 3, when this stage is commenced.
  - 2.11 That the applicant provide underground power reticulation for all lots in Stages 1 & 2.
  - 2.12 That the applicant pay the following headwork’s charges towards the future maintenance of Council infrastructure due to additional load placed on the existing infrastructure: -
    - a. Water Supply \$1500.00
    - b. Sewerage \$1500.00
    - c. Stormwater Management \$1000.00



- d. Transport \$ 500.00
- e. Public Parks & Community Land. \$ 500.00

These charges to be levied on each lot: -  
 i.e. \$5,000 per lot, (27 lots in total) a total of \$135,000 – Stages 1 & 2

**3. DEVELOPMENT PERMIT CONDITIONS – OPERATIONAL WORKS**

- 3.1 Any damage which is incurred to underground services, signs, footpaths, roadways and/or kerb and channelling abutting the subject land as a result of the proposed development shall be repaired immediately should hazards exist for pedestrian or vehicular safety. Otherwise, all damage shall be repaired immediately upon completion of works associated with the development.
- 3.2 All works on or near roadways shall be adequately signed in accordance with the “Manual for Uniform Traffic Control Devices – Part 3, Works on Roads”.
- 3.3 Erosion and sedimentation controls shall be implemented, as necessary, and shall be maintained to Council’s satisfaction at all times during the course of the project and the ensuing defects liability period. Should the proposed controls prove to be ineffective, Council will require the developer to install additional measures.
- 3.4 Measures shall be applied to Council’s satisfaction to prevent site vehicles tracking sediment and other pollutants onto adjoining streets during the course of the project, and to prevent dust nuisance during construction and the ensuing defects liability period.
- 3.5 Stockpiles of topsoil, sand, aggregate, spoil or other material capable of being moved by the action of running water shall be stored clear of drainage paths and be prevented from entering the road and/or drainage system.
- 3.6 Should it be necessary for the road and/or drainage system to be reinstated or cleaned up due to erosion and/or sedimentation from the site, then such works shall be at the developer’s expense. Such works shall be undertaken immediately where there is a potential hazard to pedestrians and/or passing traffic.
- 3.7 The pavement design for all roads is to be confirmed after in-situ sub-grade testing prior to construction of the pavement. Pavement design details and test results shall be submitted to Councils Engineer for approval prior to placement of pavement materials. Minimum Pavement Design Method (9 \* 10<sup>4</sup> Equivalent Standard Axels).
- 3.8 Council must approve the Principal Contractor and RPEQ Engineer Supervising and Certifying the works to be constructed prior to commencing works. A copy of the Notifiable Works & Portable Long Service Levy Approval shall be submitted to Council prior to commencement of works.



- 3.9 During the construction phase, Council shall be advised when the following works are ready for inspection:
- 3.9.1 Proof rolling of subgrade and basecourse
  - 3.9.2 Provision of as-constructed levels on kerb and channel including turnout and drainage details prior to placement of pavement materials.
  - 3.9.3 Pre-seal inspection of pavements
  - 3.9.4 Underground pipework, including property connections and thrust blocks, prior to backfilling.
  - 3.9.5 Pressure tests for water supply and sewerage pipes
  - 3.9.6 Other inspections as deemed necessary by Council
- At least 24 hours notice should be given to arrange for these inspections to be carried out.**
- 3.10 The following fees and charges shall apply for Council Inspections and Approval for the Operational Works: -  
Inspections & Meetings \$82-50 (Inc GST) Per Hour  
(Minimum Charge \$82-50)  
Assessment of Submissions \$82-50 (inc GST) Per Hour  
(Minimum Charge \$82-50)
- 3.11 Designers shall be responsible for providing Council with a dissected cost estimate for the works to be undertaken prior to commencement of the works. Where a final tender amount is higher than the cost estimate, then the tender amounts shall apply. Council shall use this costing for asset valuation purposes and also for the payment of a performance bond for the maintenance period nominated by Council.
- 3.12 Prior to works commencing, it is required that a pre-start meeting be attended by Council's officers, the Supervising RPEQ Engineer and the Contractor. At that meeting, it will be necessary for the supervising engineer to provide Council with a works program and draft inspection and test plan. A typical inspection and test plan showing Council's requirements shall be provided following review and approval of the QA Plan.
- 3.13 A Supervision Certificate completed by the Supervising Registered Professional Engineer shall be provided upon completion of the works and state that the above-mentioned inspections were carried out by the engineer prior to backfill of trenches and/or construction of subsequent layers.
- 3.14 Two (2) copies of "As-Constructed Plans", along with test results, completed inspection and test plan and supervision certificate shall be submitted prior to the works being requested for "on-maintenance". At least one full set of "as-constructed" drawings shall be provided on A1 sized sheets (refer EDROC Manual for sample documentation). These documents are to be submitted to the satisfaction of Council prior to accepting the development "on maintenance". All Drawings shall also be submitted in electronic AutoCad compatible format and approved by Council.



3.15 Following satisfactory inspection of the completed works, and acceptance of the works “on maintenance”, a 12 month “defects liability period” will apply. During this time, a security will be retained to ensure correction of any defects in the constructed works. The following security against defects will apply:

- Roadworks and Drainage \$(10% Of Project Contract Costs)
- Water Reticulation \$(10% Of Project Contract Costs)
- Sewerage Reticulation \$(10% Of Project Contract Costs)

Payment of this security shall be required prior to Council accepting the works “on maintenance”.

3.16 All rates, fees and charges in relation to the assessment and approval of the development and those outlined on the Statement of Fees and Charges shall be provided paid prior to commencement of works and/or prior to endorsing of the Plan of Subdivision.

3.17 Brandon & Associates shall provide design certificate to satisfaction of Council prior to commencement of construction.

3.18 Kerb markers shall be installed where utility services cross kerb lines.

3.19 Detailed Plans and supporting specifications for standard drawings shall be included in design documentation.

3.20 Sealing of Survey Plan by Council shall only be undertaken when; the project has reached practical completion, Council is satisfied with the documentation and certification by the Engineer and all outstanding fees and charges have been paid.

3.21 Services within the roadway corridor shall be installed in accordance with Councils Footpath Service Allocation corridors, unless otherwise approved.

### SPECIAL CONDITIONS ON ROADWORKS

3.22 Developer shall provide and establish turf to 600mm wide behind all kerbs.

3.23 Street Signs shall be installed to the satisfaction of Council

3.24 One (1) Permanent Survey Mark (PSM) – Brass Plaque plus concrete surround shall be established and registered near intersection of Winery Drive and Edna Street.

3.25 A cul-de-sac shall be provided at the western end of Edna Street with the head offset to the north.

### Special Conditions On Drainage

3.26 Applicant is required to provide an amended drainage design proposal for the development to ensure that the proposed Cul-De-Sac and Development Area is free draining and does not increase the impact on Edna Street and adjoining landholders. Details to be approved by Councils Mayor, CEO & Director of Asset Services prior to commencement of construction.

3.27 Reinforced Concrete Invert Vee Drain shall be 150mm minimum thickness with a minimum width of 2.5m. Concrete Drain shall be laid at a desirable grade of 0.5%. Vee Depth shall be a minimum depth of



150mm. Costs for the construction shall be shared 50/50 between the Applicant and Council as determined by Councils Engineering Department.

### Special Condition of Filling

- 3.28 Filling of Residential Land to be in accordance with the Filling & Excavation Code of Council's Planning Scheme, AS 3798 Earthworks for Residential Development, with Level Two (2) supervision as defined by the code used for the earthworks. The Supervising Engineer is required to submit a report and certification of compliance with the standard.
- 3.29 Filling will be contained fully within the existing development boundaries by reducing the fill area marginally to eliminate the need for a boundary retaining wall.

### Special Conditions on Sewerage

- 3.30 The contractor shall provide CCTV Camera inspections and report to the satisfaction of Council on all sewer lines as part of accepting "On Maintenance".
- 3.31 Sewer house connections shall be provided to each property to the satisfaction of Council. Each connection must be extended a minimum of 0.5m above the ground and capped.

### Special Conditions On Water

- 3.32 The water main along the frontage to Edna Street shall be upgraded to 200mm diameter and that this will require the extension to the western boundary of Lot 27, and connected to Councils network.
- 3.33 The alignment of the water mains shall be in accordance with Council's standard for services in roadways.
- 3.34 An isolating valve shall be installed near intersection of Winery Drive to satisfaction of Council.
- 3.35 Water services shall be installed to each property boundary including a valve box and stopcock to the satisfaction of Council. Meters to be installed by Council on application. The positions of these shall be marked on the as constructed plans.

### Special Conditions on Electricity Supply

- 3.36 Electricity Supply design and street lighting to P5 to comply with the Australian Standards to a standard acceptable to Council. Ergon must approve the power design and underground layout, and that Powder Coated standard Ergon Energy poles are acceptable.

### Special Conditions on Gas

- 3.37 The developer shall be required to install gas reticulation within the site.



**CARRIED**

Delegated Officer	Manager Building & Development – Roma Office
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**Item Number:** 06-08-Roma **File Number:** N/A  
**SUBJECT HEADING:** PROPOSED WORKS ON ROADS  
 Name of Applicant: Not Applicable  
 Location: Not Applicable  
 Author and Officer’s Title: Troy Pettiford, Utilities Coordinator – Roma Office  
 Responsible Officer: Stuart Randle, Chief Executive Officer

*Executive Summary: Written Agreement/Consultation for Proposed Works – Works on Road.*

**Resolution No. GM.130.08**  
**Moved Cr. Denton** **Seconded Cr. Bartels**  
**That Council adopt an interim policy stating that any powerlines crossing an unformed road have clearance of nine (9) metres to the natural surface level of the road;**  
**and,**  
**The Roma Regional Council develop and adopt a network strategy for the region.**  
**CARRIED**

Delegated Officer	Utilities Coordinator – Roma Office
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**PRESENTATION**

George Martin and Peter Hudson from the Department of Local Government Sport & Recreation addressed Council in relation to the Regional Planning Process. George Martin indicated that a ‘draft plan’ would be launched by the department during the first week of August, 2008. The draft will be open for comment following its release for a period of 60 days. Finalisation of the document is proposed to be completed prior to the end of 2008. Areas first included for release of a ‘draft’ include Maranoa, South West and Central West.

**SUBJECT HEADING:** SUSPENSION OF STANDING ORDERS  
 COUNCIL ADJOURNED FOR MORNING TEA AT 10.00 AM

**SUBJECT HEADING:** RESUMPTION OF STANDING ORDERS  
 COUNCIL RETURNED FROM MORNING TEA AT 10.40 AM

Cr. Hartley took the chair at 10.40 AM









*Executive Summary: A committee has been formed to plan a Spring Ball in Surat and they have requested that it coincide with the official reopening of the Shire Hall. The proposed date is the 25<sup>th</sup> October 2008 and they have requested that Council assist with the cost of the evening by covering the cost of a live dance band. Expected cost would be \$3,000 to \$3,500.*

**Action:**  
**That Council receive and note the report as presented;**  
**and,**  
**That Council have no objection to the ball coinciding with the official reopening of the Shire Hall;**  
**And,**  
**The remainder of the request be held over for further consideration pending formulation and adoption of a Regional Community Assistance Policy.**

Delegated Officer	Interim Executive Director – Surat Office
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**Item Number:** 06-15-Surat **File Number:** N/A  
**SUBJECT HEADING:** RENEWAL OF SPECIAL LEASE 36/50746  
**NAME OF APPLICANT:** DEPARTMENT OF NATURAL RESOURCES & WATER  
**Location:** Surat Office  
**Author and Officer’s Title:** Peter Chay, Interim Executive Director – Surat Office  
**Responsible Officer:** Stuart Randle, Chief Executive Officer

*Executive Summary: The Department is currently investigating the proposed renewal of Special Lease 36/50746, being Lot 14 on Crown Plan COG49, Parish of Dunga, County of Cogoon, which is due to expire on 30 April 2009 and requesting Council to indicate its interest in issuing a trustee lease over the reserve and if Council has no interest in trustee leases to advise any views and/or requirements that Council might have in regard to the State Leasing the land. Also requesting advice of any travelling stock permits that Council has issued over the reserve in the last 20 years that will allow the Department to assess the most appropriate use of the reserve. Warroo Shire Council had previously forwarded an objection to the renewal of the Special Lease.*

**Resolution No. GM.136.08**  
**Moved Cr. Baker** **Seconded Cr. Watson**  
**That Council object to the special lease being renewed on the basis that the land be made available for its gazetted purpose.**  
**CARRIED**

Delegated Officer	Interim Executive Director – Surat Office
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The Mayor resumed the chair at 11.03am.

**Item Number:** 06-16-Saleyards **File Number:** N/A



**SUBJECT HEADING:** SALEYARDS MAINTENANCE QUOTATIONS  
 Name of Applicant: Not applicable  
 Location: Saleyards - Roma  
 Author and Officer’s Title: Terry Hyland, Operations Manager – Saleyards  
 Responsible Officer: Stuart Randle, Chief Executive Officer

*Executive Summary:* At the Committee Meeting of 18 June 2008 Council requested the Saleyards Operations Manger obtain quotations for additional steel for yard pen construction, to be presented at the General Meeting of Council to be held on 25 June, 2008.

**Resolution No. GM.137.08**  
 Moved Cr. Wason Seconded Cr. Baker  
**That Council delegate full authority to the Chief Executive Officer to accept the most suitable quotation in relation to works required on pen construction at the Saleyards.**  
 CARRIED

Responsible Officer	CEO
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**Item Number:** 06-17-Surat **File Number:** N/A  
**SUBJECT HEADING:** SURAT OFFICE STATUS REPORT  
 Name of Applicant: Not applicable  
 Location: Surat Office  
 Author and Officer’s Title: Peter Chay, Interim Executive Director – Surat Office  
 Responsible Officer: Stuart Randle, Chief Executive Officer

*Executive Summary:* Monthly status report on the operations of the Surat Office.

**Discussion:**  
 Council commented on the high quality of the report provided by Peter Chay as his final report.

**Action:**  
 Cr. Watson requested clarification of the works program intended for Tealba in relation to bitumen of the road from the crossroads to the school.

Delegated Officer	Interim Executive Director – Mitchell Office
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**Resolution No. GM.138.08**  
 Moved Cr. Denton Seconded Cr. Price  
**That the report be received and noted as presented;**  
**and,**



**That a letter of acknowledgement be forwarded to Peter Chay in recognition of his years of service to the former Waroo Shire Council and the current Roma Regional Council.**  
**CARRIED**

<b>Delegated Officer</b>	<b>Manager Human Resources – Roma Office</b>
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**PRESENTATION – DEPARTMENT OF MAIN ROADS**

Peter Evans from the Department of Main Roads addressed Council in relation to current projects being undertaken by the Department in the Region. He also requested a progress update from Council with respect to car park shortages in the town and Roma and arrangements with representatives of the Catholic Church. The Assistant CEO advised he had organised a meeting with representatives from the Catholic Church to further discuss the matter prior to indicating Councils direction.

Peter Evans provided Council a handout from the MRD for information and review and advised. He further indicated future funding from the Federal Government would focus on maintenance of aging infrastructure.

**Resolution No. GM.139.08**  
**Moved Cr. Chambers** **Seconded Cr. Watson**  
**That Council forward a letter to the Department of Main Roads requesting they investigate options in relation to the existing Breakdown bay west of Mitchell being overloaded;**  
**And that Council investigate available land in the Mitchell district for potential development of a breakdown bays.**  
**CARRIED**

<b>Delegated Officer</b>	<b>Interim Executive Director – Mitchell Office</b>
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**Item Number:** 06-18-Yuleba **File Number:** N/A  
**SUBJECT HEADING:** YULEBA OFFICE STATUS REPORT  
**Name of Applicant:** Not applicable  
**Location:** Yuleba Office  
**Author and Officer’s Title:** Frank McArthur, Interim Executive Director – Yuleba Office  
**Responsible Officer:** Stuart Randle, Chief Executive Officer

*Executive Summary: Monthly status report on the operations of the Yuleba Office.*

**Resolution No. GM.140.08**  
**Moved Cr. Wason** **Seconded Cr. Denton**  
**That the report be received and noted as presented.**  
**CARRIED**



**Item Number:** 06-19-Bungil **File Number:** N/A  
**SUBJECT HEADING:** BUNGIL OFFICE STATUS REPORT  
Name of Applicant: Not applicable  
Location: Bungil Office  
Author and Officer’s Title: Desley Oates, Interim Executive Director – Bungil Office  
Responsible Officer: Stuart Randle, Chief Executive Officer

*Executive Summary: Monthly status report on the operations of the Bungil Office.*

**Resolution No. GM.141.08**  
**Moved Cr. Denton** **Seconded Cr. Watson**  
**That the report be received and noted as presented.**  
**CARRIED**

**GENERAL BUSINESS**

- A copy of the PIP project agenda handed to Councillors for information.
- Council requested the CEO determine existing policies or practice in recognition of long standing staff members.

<b>Delegated Officer</b>	<b>Human Resources Manager – Roma Office</b>
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**CONFIDENTIAL ITEMS**

In accordance with Section 463 (1) of the *Local Government Act*, a Council can resolve to close a meeting to the public and move ‘into Committee’ to discuss confidential items that its Councillors or members consider it necessary to close the meeting.

Council moved into Committee to discuss a confidential report provided by the Interim Executive Director – Surat Office, in relation to outstanding debtor accounts and the Saleyards Appeal.

**MOVE INTO COMMITTEE**

**Resolution No. GM.142.08**  
**Moved Cr. Denton** **Seconded Cr. Price**  
**That Council move ‘into committee.’**  
**CARRIED**

**MOVE OUT OF COMMITTEE**



**Resolution No. GM.143.08**  
**Moved Cr. Baker** **Seconded Cr. Wason**  
**That Council move ‘out of committee.’**  
**CARRIED**

**Resolution No. GM.144.08**  
**Moved Cr. Denton** **Seconded Cr. Price**  
**That Council approve the officer’s recommendation in relation to outstanding debtor accounts.**  
**CARRIED**

Delegated Officer	Interim Executive Director – Surat Office
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**Resolution No. GM.145.08**  
**Moved Cr. Denton** **Seconded Cr. Bartels**  
**That Council consent to a ‘without prejudice’ meeting with proponents of the Saleyards P & E Court appeal No. 3864;**  
**and,**  
**The CEO compile a dossier in relation to same for review by Council.**  
**CARRIED**

Delegated Officer	Manager Building & Development – Roma Office
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**SUBJECT HEADING:** SUSPENSION OF STANDING ORDERS  
 COUNCIL ADJOURNED FOR LUNCH TEA AT 1.00 PM

**SUBJECT HEADING:** RESUMPTION OF STANDING ORDERS  
 COUNCIL RETURNED FROM LUNCH AT 2.07 PM

**PRESENTATION – ROMA BUSH GARDENS**

Steve Hogan & Alexis Wegener representing the Roma Bush Gardens addressed Council in relation to establishment of a working relationship to support the groups planned activities for 2008/2009. An overview of the planned activities was delivered, which included installation of signage, boardwalk construction and brochure development and distribution.

Cr. Price suggested the group investigate engraving pavers with botanical plant names as a cost effective durable option. An example of this method can be observed at Calico Cottage in Wallumbilla. Sponsoring businesses or individuals are also displayed on the pavers.

**Action:**  
 The CEO arranges a further meeting with the Roma Bush Gardens to determine support arrangements in context with the 2008/2009 budget deliberations.



Responsible Officer	CEO
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**GENERAL BUSINESS CONTINUED**

- Cr. Baker advised of her attendance at the membership meeting of the Toowoomba & Golden west group on the 19<sup>th</sup> June 2008. She indicated those in attendance made a unanimous decision was to opt for the pilot scheme or the standalone option as detailed in the Stafford Group’s review of the Tourism network in Queensland. Cr. Baker further advised a subsequent state meeting would be held with the final recommendations to be distributed.
- Cr. Denton requested details of the native title blocks available in Injune. The CEO will follow up on this request.

Delegated Officer	Interim Executive Director – Bungil Office
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- Cr. Hartley raised the matter of Councillor attendance at the LGAQ annual conference to be held in Cairns on 1 – 4 September, 2008. It was agreed attendance be determined at a future meeting of Council.

**CLOSURE**

The Mayor presented a gift and formally thanked the Assistant Chief Executive Officer, Dan Phillips for his efforts in assisting Council during the transitional period following amalgamations.

At 3.00pm, there being no further business, the Mayor thanked Council for their attendance and declared the Meeting closed at 2.45pm.

**These Minutes are to be confirmed at the next General Meeting of Council to be held on 9 July, 2008 at the Roma Administration Centre, Cnr Bungil & Quintin Sts, Roma.**

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**Mayor.**

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**Date.**