



CONFIRMATION OF MINUTES

Resolution No. GM.50.08
Moved Cr. Hartley **Seconded Cr. Baker**
That the minutes of the General Meeting (02-23.04.08) held on 23rd April 2008
as amended be confirmed.
CARRIED

Amendment:

Cr. Baker requested an amendment be made to Page 16, Resolution Number GM.38.08, be amended to read –

'That Council write to the Minister and Director General advising of it's intention to begin the process of consultation with the Community in order to gain their opinion on changing the name of the Roma Regional Council and advise of possible boundary re-alignment changes.'

Update:

The A/CEO provided Council and update on Resolution GM.16.08 in relation to Council attending a site visit of a 'Grade 1 Feedlot.' The visit has been arranged for 22 May 2008, at the Sandlewood Feedlot. A bus will be provided for the day, departing at 6.00am from the Roma Administration Centre. Accommodation is to be arranged for Councillors as required in Roma, for the night of 21 May 2008, following the Committee Meeting that day.

Delegated Officer	Executive Support Team
--------------------------	-------------------------------

Amendment:

Cr. Denton requested a spelling correction on page 8 – 'Dunkield area' to be amended to 'Dunkeld area.'

Update:

Cr. Watson requested an update on the progress of the matter construction of a 3 bay type shed for housing of the Surat Pottery Group. The A/CEO advised he would follow up the matter and report back to Council.

Responsible Officer	A/CEO
----------------------------	--------------

BUSINESS ARISING FROM MINUTES

There was no business arising from the minutes.



- The need for a new corporate Logo
- Development of a communication plan for internal and external clients. E.g. Community Bulletins.
- Develop suite of marketing material for distribution to the community, inclusive of costing.
- Corporate Wardrobe
- Business Service – Support and champion of economic development in the region.
- Collation of existing business listing of the region and strategy development
- Conduct a business & industry audit – proposed workshop for stakeholders, including the community.
- Conference/tradeshaw/association rationalisation and prioritisation
- Development of a model for business encouragement & recognition
- Small Business advisory support – feasibility study
- Tourism – strategy & destination marketing plan and audit
- Advertising & marketing amalgamation of the region – Tourism workshop to identify initiatives.
- Marketing documentation – Websites, brochures etc.
- Compilation of regional tourist library eg. Photo’s of visitors holidays to the region

Delegated Officer	Principle Manager Economic Development - Mitchell
--------------------------	--

Community Services

- Cultural and public arts maintenance and enhancement
- Rationalisation of processes and supporting documentation
- Marketing strategy - arts trail - Rationalisation schedules & calendars
- Support and advertising of Regional programmes
- Australia Day Awards – report to be presented to Council for consideration
- New residents to the region - welcoming strategies.
- Review and prioritisation of Regional Community projects & initiatives
- Partnership & community service partnerships
- Identification of community grants & projects
- Youth Services & programmes across the region
- Collation of existing community needs analysis eg. Survey
- Developing sport & recreational programmes across the region.

Discussion took place on the process of a corporate logo being selected.

Item Number: 03-03 -Yuleba **File Number:** N/A
SUBJECT HEADING: NEWSLETTER & MEDIA POLICY PROPOSAL
Name of Applicant: Not applicable
Location: Not applicable
Author and Officer’s Title: Tony Klein, Community Development Officer – Yuleba Office



Responsible Officer’s Title: Dan Phillips, Acting Chief Executive Officer

EXECUTIVE SUMMARY: PART A – DRAFT MEDIA POLICY

Developed as a result of a request by A/CEO in line with Roma Regional Council’s documented actions from Committee meeting 7 May 2008 – to be discussed at meeting 14 May 2008.

PART B – PROPOSAL TO DEVELOP A REGIONAL COMMUNITY NEWSLETTER

Developed as a result of:

- Ongoing investigations by A/CEO in relation to provision of Council information to the community
- Received media proposal(s)
- Documented actions from Committee meeting 7 May 2008
- Outcomes of Roma Regional Council’s Co-ordination Group meeting 6 May 2008. Resulting action – ‘Develop an internal and external communications strategy for Roma Regional Council’ for consideration by Council (due to time constraints and possible impending decisions, this proposal is only one element of such a strategy).
- Discussions with the Mayor and A/CEO

Discussion:

Tony Klien – Yuleba Office discussed aspects of his report.

Action:

Part A

Cr. Watson suggested the following alteration: Part A, Section 5, Bullet Point 2 is amended to state-

‘All corporate media statements, releases and publications are to be prepared by the Mayor (or delegate) or Chief Executive Officer (or delegate); and,

Part A, Section 5, Bullet Point 3 is to be amended to state-

‘All media enquiries directed to Councillors or staff are to be redirected to the Mayor or Chief Executive Officer (or delegate)’

Delegated Officer	Community Development Officer – Yuleba Office
-------------------	---

Part B

The Community Development Officer presented current publications from the region for review and comment, discussion ensued and it was suggested a mock up design of the various style publications be completed and presented to Council for review. Quotations of the available options were discussed.



Resolution No. GM.54.08
Moved Cr. Hartley **Seconded Cr. Chambers**
That the report prepared by Cr. Watson be disallowed for consideration in this matter for the following reasons:

- a) Cr. Watson prepared the report and declared an interest in the matter; and,
- b) The presented report was unsigned by the initiator.

CARRIED

Resolution No. GM.55.08
Moved Cr. Hartley **Seconded Cr. Chambers**
That Council in this instance accepts the position of the Booringa Action Group Inc., however, Council would like to be kept informed on the outcome of the search for future workshops and other community projects envisaged by the group.
CARRIED

Responsible Officer	A/CEO
----------------------------	--------------

Cr. Watson returned to the Council Chambers at 2.11pm.

Item Number: 03-05-Surat **File Number:** N/A
SUBJECT HEADING: WORKS INFRASTRUCTURE SERVICE REPORT – YULEBA OFFICE
Name of Applicant: Not applicable
Location: Not applicable
Author and Officer’s Title: Frank McArthur, Interim Executive Director – Yuleba Office
Responsible Officer’s Title: Dan Phillips, Acting Chief Executive Officer

Executive Summary: The report is provided for Councillors information and comment.

Discussion:

The Interim Executive Director discussed aspects of his report and reminded Council of TAPTRACK, which is utilised by Council’s Civil Works Committee for reporting of Council Works Programmes. This site can be viewed as follows:

www.taptrack.info
 User name: ‘Viewer’
 Password: ‘romaltc’



**That the minutes of the Committee Meeting Report held on 7th May 2008 be received & adopted.
CARRIED**

BUSINESS ARISING FROM COMMITTEE MEETING REPORT

Previous correspondence requesting Council’s interest in purchasing the property at 19 Hutton St. Injune, owned by The Queensland Country Women’s Association premises was discussed. The A/CEO provided follow up on title and price of the property under offer – owned by QCWA, offered at \$95,000 negotiable.

Resolution No. GM.59.08
Moved Cr. Watson **Seconded Cr. Hartley**
That Council forward a letter to QCWA thanking them for their consideration in informing Council of the sale of the premises, however Council respectfully decline to submit an offer for the purchase of the premises.
CARRIED

Delegated Officer	Interim Executive Director – Bungil Office
--------------------------	---

SUBJECT HEADING: APPLICATION FOR MATERIAL CHANGE OF USE – RURAL RESIDENTIAL TO INDUSTRY
Name of Applicant: T & P Dann
Location: 48 Roslyn Dr, Roma

***Executive Summary:** This matter was discussed at the Committee Meeting held 7 May, 2008 and relates to Resolution Number: CM 11.08 in which Council requested the decision be forwarded to Mr Gerard Timbs, McInnes Wilson Lawyers for perusal and comment.*

Discussion:

The Manager Building & Development provided Council details of the subsequent review undertaken by Gerard Timbs, McInnes Wilson Lawyers. As a result Council resolved that the report from the Manager Building & Planning be re-worded as follows:

Resolution No. GM..08
Moved Cr. Chambers **Seconded Cr. Watson**
That Council receive the letter from McInnes Wilson in relation to 48 Roslyn Drive, Roma – Application for Material Change of Use – Rural Residential to Industry, and accepts the recommendation to reword the reasons for refusal of the Application, presented to the Committee Meeting by the Manager, Building & Development Services, as follows:-

Conflicts with Roma Town Planning Scheme 2006



1. Conflicts with the Desired Environmental Outcomes

Environment:

- c. *Ecological sustainability is achieved by maintaining and improving biodiversity, water and air.*

The proposed development will impact on the water quality of the area. Heavy vehicles associated with the proposed development are likely to cause an adverse impact on air quality by way of increased dust emissions.

Community Well-Being and Lifestyle:

- b. *Infrastructure networks such as road and rail, water and electricity infrastructure are protected from encroachment by sensitive land uses which may adversely affect or limit the normal operation of that infrastructure.*

The proposed development will adversely impact on the use of the road networks in the area.

Heavy vehicles associated with the proposed development will impact on the road designed for rural residential use.

- c. *Rural residential and urban residential development occurs in distinct localities that provide a sense of community, amenity, services, and a safe, affordable living environment, whilst maintaining the rural amenity of the Town Area.*

The proposed development will impact on the rural residential amenity of the area.

The characteristics of the rural residential locality will be impacted upon by the presence of an industrial use in the area.

- f. *Community well being is not compromised by inappropriate development that impacts upon noise levels, traffic volume, lighting levels, local amenity.*

The proposed development will impact upon the noise levels, traffic volume, lighting levels and local rural residential amenity.

2. Conflicts with the Overall Outcomes for the Urban Area Code

- c. *The residential and heritage character and amenity of the Urban Area is retained.*

The proposed development does not retain the residential character of the urban area.

- g. *Residential development accommodates a range of housing types and allotment sizes, and provides a safe and pleasant living environment, with adequate access to community services and is*



located in the residential preferred areas shown on the Urban Area Maps in the appendices.

The proposed development does not conform with the characteristics expected within the urban area.

j. Industrial development is located in the Industrial Zone of the Town.

The proposed development is an industrial development not located within the Industrial Zone of the Town.

3. Conflicts with the Performance Criteria for the Rural Residential Zone

Performance Criteria 63 - Residential Outbuildings

The proposed development does not maintain the rural residential amenity.

Performance Criteria 64 - Buffers

The proposed development does not provide adequate buffers to protect the Rural Residential Zone from industrial activities.

And that Council not accept the recommendation from McInnes Wilson, to issue a Show Cause Notice under the Integrated Planning Act 1997, requiring the current unlawful use of the property to cease, at this time.

CARRIED

Cr. Watson declared an interest in the following matter due to him being a member of the Booringa Action Group and retired from the Chambers at 2.53 pm.

CORRESPONDENCE

Item Number: 03-07-Mitchell **Reference:** N/A
SUBJECT HEADING: BOORINGA ACTION GROUP INC.

Summary: Letter received from Booringa Action Group Inc. requesting Councils authorisation of painting and maintenance work required to maintain the buildings located at 18, 50 and 52 Cambridge St. Mitchell. Council’s direction sought.

Resolution No. GM.60.08
Moved Cr. Chambers **Seconded Cr. Hartley**
That Council note the need for maintenance work as specified;
and,



**On receipt of quotations these are to be submitted for further consideration in the context with the 2008/2009 budget.
 CARRIED**

Delegated Officer	Community Development Officer – Yuleba Office
-------------------	---

Cr. Watson returned to the Chambers at 3.07pm.

Item Number: 03-08-Roma **File Number:** N/A
SUBJECT HEADING: MINISTER FOR MAIN ROADS & LOCAL GOVERNMENT – MAKING THE MOST OF MEETINGS

Summary: *Letter received from the Minister for Main Roads & Local Government advising of a new publication that would soon be distributed titled ‘Making the Most of Meetings.’ The letter also advised of the forming of the Local Government Service Delivery Division, that Interim Regional Directors had been appointed for 5 Regions inviting Councils to provide comments to the department on potential locations of regional offices.*

Discussion:

The Mayor recommended Council make contact with the 5 surrounding Councils in the South Wester Region to gain an understanding of interest in forming a collaboration. Of support to deal with matters impacting on our broader region.

Resolution No. GM.61.08
Moved Cr. Denton **Seconded Cr. Baker**
That the letter and advice on the publication and Local Governments Service Delivery Division be received and noted as presented;
and,
that Council contact the 5 surrounding Councils in the South West Region, seeking an indication of their support for the newly formed Service Delivery Division, South West Region being located in Roma.
CARRIED

Responsible Officer	A/CEO
---------------------	-------

Item Number: 03-09 - Surat **File Number:** N/A
SUBJECT HEADING: LIONS CLUB OF SURAT

Executive Summary: *Correspondence received from the Lions Club of Surat requesting a donation from Council assisting their organisation in their work with and for the Community. Council’s direction sought.*

Action:
 This item will be considered by Council once further details are obtained on any previous involvement of Council.



Responsible Officer	A/CEO
---------------------	-------

Item Number: 03-10-Roma **File Number:** N/A
SUBJECT HEADING: ACCOMODATION DRAFT MODEL

Executive Summary: The draft Accommodation Model is presented to Council for review and comment at an agreed timeframe in the future.

Resolution No. GM.62.08
Moved Cr. Denton Seconded Cr. Hartley
That draft Accommodations Model be received and noted;
and,
that the matter be referred to the Councillor Workshop to be held on 10th June, 2008 in Roma.
CARRIED

Responsible Officer	A/CEO
---------------------	-------

REPORTS

Item Number: 03-11-Roma **File Number:** N/A
SUBJECT HEADING: ROMA ON BUNGIL ART GALLERY
Name of Applicant: Not applicable
Location: Not applicable
Author and Officer’s Title: Martin Cookson, Interim Executive Director
Responsible Officer’s Title: Dan Phillips, Acting Chief Executive Officer

Executive Summary: The Roma Art Gallery committee commissioned a report on the Art Gallery to consider a number of issues that may impinge on future exhibitions in relation to Class ‘A’ & ‘B’ exhibitions. The total cost of this maintenance is \$2,500.

Resolution No. GM.63.08
Moved Cr. Hartley Seconded Cr. Watson
That Council approve the completion of works as quoted and requests that quotations, once submitted, in relation to the furniture be presented to Council for consideration.
CARRIED

Delegated Officer	Interim Executive Director – Roma Office
-------------------	--

Resolution No. GM.64.08
Moved Cr. Baker Seconded Cr. Hartley



**That all Councillors’ make a commitment to attending the fortnightly meetings of the Roma on Bungil Art Gallery Committee on a rotational basis as agreed.
CARRIED**

Responsible Officer	A/CEO
----------------------------	--------------

Item Number: 03-12-Roma **File Number:** N/A
SUBJECT HEADING: COUNCILLOR EXPENSES AND PROVISION OF FACILITIES POLICY
Name of Applicant: Not Applicable
Location: Parish of Bute
Author and Officer’s Title: Donald Wells, Human Resource Manager - Roma Office
Responsible Officer: Dan Phillips, Acting Chief Executive Officer

Executive Summary: In a letter dated 9th May 2008 (see attached) the Office of the Director General from the Department of Local Government, Sport and Recreation has reviewed the *Councillor Expenses and Provision of Facilities Policy* as attached and approved the policy.

As the Department states the next steps Council should take is;

- Under section 250AS of the Local Government Act 1993 endorse the policy as approved by the Department of Local Government, Sport and Recreation;
and
- Under section 236B of the Local Government Act 1993 authorise payment of reasonable expenses incurred, and the provision of facilities to Councillors as per the Councillor Expenses and Provision of Facilities Policy as endorsed by Council;
and
- Issue a public notice about the Councillor Expenses and Provision of Facilities Policy in accordance with section 250AT of the Local Government Act 1993.

As per section 250AU of the Local Government Act 1993 the resolutions relating to the Councillor Expenses and Provision of Facilities Policy must be made in an open meeting.

Resolution No. GM.65.08
Moved Cr. Wason **Seconded Cr. Watson**
That Council receive, note the report and approval of policy;
and,
that the A/CEO further investigate the next steps Council should take in the matter for consideration at the next General Meeting of Council to be held on 30 May, 2008.
CARRIED



- Cr. Hartley raised the concern of Tomoo Road road, and other roads in the region being repeatedly damaged by high traffic and heavy vehicle loads.

Resolution No. GM.68.08
Moved Cr. Hartley **Seconded Cr. Wason**
That Council forward a letter to the Department of Primary Industries seeking their input into maintaining roads in the region impacted by high traffic and heavy vehicle loads.
CARRIED

Responsible Officer	A/CEO
----------------------------	--------------

- The Mayor raised the matter of an invitation received from LGAQ inviting Councillors to attend a workshop being held on 4th & 5th June, 2008 titled 'Civic Leaders Summit.'

Resolution No. GM.69.08
Moved Cr. Hartley **Seconded Cr. Denton**
That Cr. Loughnan attends the Civic Leaders Summit to be held on 4th & 5th June, 2008.
CARRIED

SUBJECT HEADING: SUSPENSION OF STANDING ORDERS

COUNCIL ADJOURNED FOR AFTERNOON TEA AT 3.47 PM

SUBJECT HEADING: RESUMPTION OF STANDING ORDERS

COUNCIL RETURNED FROM AFTERNOON TEA AT 4.00PM

CONFIDENTIAL ITEMS

In accordance with Section 463 (1) of the *Local Government Act*, a Council can resolve to close a meeting to the public and move 'into Committee' to discuss confidential items that its Councillors or members consider it necessary to close the meeting.

MOVE INTO COMMITTEE

Council moved into Committee to discuss the following items: Request received from Warrego Equities/CEO Appointment matters/Bore 18 contract development report and Workplace Health & Safety matters.



Resolution No. GM.70.08
Moved Cr. Denton **Seconded Cr. Baker**
That Council move ‘into committee.’
CARRIED

MOVE OUT OF COMMITTEE

Resolution No. GM.71.08
Moved Cr. Denton **Seconded Cr. Wason**
That Council move ‘out of committee.’
CARRIED

Item Number: 03-13-Roma **File Number:** N/A
SUBJECT HEADING: WARREGO EQUITIES
Name of Applicant: Not applicable
Location: Not applicable
Author and Officer’s Title: David Pemberton, Director Asset Services-Roma Office
Responsible Officer’s Title: Dan Phillips, Acting Chief Executive Officer

***Executive Summary:** Andrew & Lindsay Reardon representing Warrego Equities attended the meeting to request Council consider their request for a negotiated decision notice in relation to the Operational Works Permit approval.*

Resolution No. GM.72.08
Moved Cr. Wason **Seconded Cr. Denton**
That Council obtain independent third party consideration of its approval (at the discretion of the A/CEO) in relation to conditions placed on Warrego Equities for the operational works permit.
The following items have been identified for negotiation;

- Item 6
- Items 48 – 50
- Items 50 - 59

and,
that Warrego Equities submit a letter to Council requesting a suspension of the appeal period.
CARRIED

Delegated Officer	Director Asset Services – Roma Office
--------------------------	--

Responsible Officer	A/CEO
----------------------------	--------------



Item Number: 03-14- Roma **File Number:** N/A
SUBJECT HEADING: BORE 18 CONTRACT DEVELOPMENT – REPORT ON PIT BACKFILL
 Name of Applicant: Not applicable
 Location: Not applicable
 Author and Officer’s Title: David Pemberton, Director Asset Services-Roma Office
 Responsible Officer’s Title: Dan Phillips, A/CEO

Resolution No. GM.73.08
Moved Cr. Baker **Seconded Cr. Watson**
 That Council receive and note the report as presented;
 and,
 that the proposed actions recommended by the A/CEO be endorsed and Council now undertake remediation works required at the site under the Contract defects liability period. In this instance works carried out are deemed to be at the expense of Artesian Drilling.
CARRIED

Delegated Officer	Director Asset Services – Roma Office
--------------------------	--

Item Number: 03-15- Roma **File Number:** N/A
SUBJECT HEADING: CHIEF EXECUTIVE OFFICER APPOINTMENT
 Name of Applicant: Not applicable
 Location: Not applicable
 Responsible Officer’s Title: Dan Phillips, A/CEO

Resolution No. GM.74.08
Moved Cr. Chambers **Seconded Cr. Watson**
 That Council delegates full authority for appointment of the new Chief Executive Officer for Roma Regional Council to the Committee at the Meeting of 21st May, 2008.
CARRIED

Responsible Officer	A/CEO
----------------------------	--------------

Item Number: 03-16- Roma **File Number:** N/A
SUBJECT HEADING: WORKPLACE HEALTH & SAFETY IMPROVEMENT NOTICE
 Name of Applicant: Not applicable
 Location: Not applicable
 Responsible Officer’s Title: Dan Phillips, A/CEO



Action:
The Workplace Health & Safety Officer – Roma Office in collaboration with the A/CEO continue to act on Council’s behalf in this matter.

Responsible Officer	A/CEO
Delegated Officer	Workplace Health & Safety Officer

GENERAL BUSINESS CONTINUED

- *The A/CEO advised Council that the Feedlot matter had been adjourned for hearing until 20th June, 2008.*
- *The A/CEO brought to Councils attention a newspaper article published in the Western Star Roma edition relating to Staff: Council determined that no official response will be issued by Council.*
- *The A/CEO provided Councillors with examples of ongoing issues resulting from the Amalgamation in relation to dealing with Suppliers & government departments who now wish to deal with one entity.*
- *It was requested that Councillors bring the TAP to the next Committee Meeting of Council to be held on 21st May, 2008. The A/CEO will provide Council with details on the report prepared by Morrison Low on the TAP.*

Responsible Officer	A/CEO
----------------------------	--------------

- *Cr. Baker raised concerns of the Feedlot; and possible need for a barristers review; the Mayor advised Council he would follow up on progress of the Feedlot Matter and investigate costing if Council were to obtain a Barrister to review the matter.*

Responsible Officer	Mayor
----------------------------	--------------

- *The A/CEO advised Council that the Manager Social Services – Roma Office will be invited to deliver a presentation at the next Committee Meeting of Council to be held on 21st May, 2008.*

Responsible Officer	A/CEO
----------------------------	--------------

- *Cr Denton requested an update on the Adungadoo Pathway outstanding funds, the A/CEO advised he would follow up on matter, however expressed reservations on receiving promised monies.*

Responsible Officer	A/CEO
----------------------------	--------------

CLOSURE



At 6.25pm, there being no further business, the Mayor thanked Council for their attendance and declared the Meeting closed.

These Minutes are to be confirmed at the next General Meeting of Council to be held on 30 May, 2008.

.....
Mayor.

.....
Date.