Regional Arts Development Fund (RADF)

Information for Applicants

Thank you for your interest in the RADF Program. Please take time to read the RADF Guidelines from Arts Queensland as well as the following points and please ensure that they are addressed in your application.

In order to assess the submitted applications as consistently and fairly as possible the Maranoa RADF Committee has decided upon the following criteria additional to the RADF Guidelines.

General

- **Applications must be complete. Ensure every question has been answered fully.**
  Incomplete or incorrect applications **can not** be considered.

- **Relevant supporting documents must be supplied.**
  Applications concerning workshops must have a completed Expression of Interest Form to show the number of interested participants – there should be a minimum of 6 interested participants.
  All applications need to have letters of support from relevant stakeholders. These letters need to be relevant and specific to your application. As a general guide the Committee suggest that 3 letters of support are supplied with at least one of those from an artist, arts group or arts worker.

- **The Eligibility Checklist must be completed for every artist/arts worker involved in the project.**

- **Written quotes and confirmation of availability of artists/arts workers must be attached to the application.**

- **Applications must include a detailed description of the activity to be funded**.
  Applicants must specify exactly what will be covered at a workshop or what will happen in what stage of a project. If there is not enough room on the application form to include this detail then please include as a supporting document.

- **Poor quality applications may not be assessed**
  Applicants will be provided with feedback on their application by the RADF Liaison Officer. Applicants, who do not take steps to improve the quality of their applications after advice has been offered, will be advised that their application may not be assessed.
  The Committee has the right not to assess any incomplete applications.

Budget advice

- RADF DOES NOT SUPPORT 100% OF ANY PROJECT IN ANY CATEGORY – applicants are required to make a significant contribution (this may be an in-kind contribution).
- Participants/workshop fees should be a minimum of $20 per day for adults.
- Consider your requested grant amount carefully; there is a limited amount of RADF funds available each year, if the Committee approves a very costly project, then that means that many smaller projects across the region may miss out.
- The Committee has the right to offer less than the requested grant amount to assist the project in coming to fruition, this may be because of limited RADF funds available or the application not meeting the Committee priorities; an applicant can choose to accept or decline this offer depending on whether they can afford to go ahead with the project.

Understanding the RADF Categories for funding

Please find below a simple breakdown of the RADF funding categories, refer to the RADF Guidelines for more detail.

Category 1 – Developing regional skills

Need access to Professional Development?

RADF assists professional artists to travel interstate (or in QLD) and receive training, professional development, attend conferences.

RADF will fund 65% of travel, accommodation, and registration fees up to $2000 (interstate) or $1000 (within QLD).

Quick grants are available for this category, for out of rounds funding of opportunities that just come up!

Category 2 – Building community cultural capacity

Do you have artistic/cultural skills that are sought by a community group?

A group can seek RADF funds to employ artists to run workshops or projects.

Typical costs for this type of workshop could be artist fees, their travel and accommodation, venue, equipment hire and materials. RADF will only support the artists fees, travel and accommodation in this category, though this may make up 65% of the total project cost.

NOTE: only community groups are able to apply for this category, not individuals.

Category 3 – Interest-free arts loan

What about an activity that will make you a profit?

The RADF interest-free loan can be used to produce/manufacture/stage an item critical to the development of the applicant.

Typical costs could be printing, recording, staging, exhibiting costs from which you make a profit.

Category 4 – Cultural tourism

Have you a product that needs developing?

RADF funds artists to improve, enhance, market their product, develop an audience.

Typical costs could be for design, marketing, collaboration fees, web hosting, staging, demonstration, samples.

Category 5 – Contemporary collections/stories

Do you have skills that are needed in the collection management or the collecting/telling of community stories?

RADF engages skilled cultural workers in workshops or projects.

Typical costs could be fees, travel and accommodation, venue and equipment hire, materials.

Category 6 – Regional partnerships

What about more complex or bigger projects across the region?

RADF funds regional partnerships for innovative, energising projects with high level of multi –disciplinary collaborations, eg. Creative industry development or cross disciplinary projects.

Costs could be fees travel, venue and equipment hire, materials, design, research.

Category 7 – Concept Development

Have you an idea or concept that needs developing?

RADF funding for applicants to research, pilot, model, trial concepts up to implementation stage.

Typical costs could be for travel, ‘expert’ fees, material costs.

Further assistance

For further information or assistance to do with the RADF program please contact the Maranoa RADF Liaison Officer or the Committee (details below) or visit the RADF website http://www.arts.qld.gov.au/funding/radf.html

Maranoa RADF Liaison Officer
Regional Arts & Culture Coordinator
Maranoa Regional Council
1300 007 662
council@maranoa.qld.gov.au

Maranoa RADF Committee		
Name	**Address**	**Email**
Cr Jan Chambers (Committee Chair)	MUNGALLALA	GST_JL@bigpond.com
Gay Burey	AMBY	gandgburey@bigpond.com
Meridy Scott	ROMA	piber@activ8.net.au
Iris Aldridge	JACKSON	jacksonlibrary@maranoa.qld.gov.au
Sue Pukallus	ROMA	pukmann@bordernet.com.au
Loretta Thomas	ROMA	thomaslr@bigpond.com
Melanie Coombes	ROMA	mel@mktng.com.au
Elspeth Barker	ROMA	info@plashcreative.com

***Please note**: If you are interested in joining the RADF Committee please forward your expression of interest to the RADF Liaison Officer, when a committee vacancy comes up you may be contacted to submit an application.